

ERIE METROPARKS
Board of Park Commissioners

Minutes - Special Meeting

October 26, 2011

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

Chairman Landefeld called the meeting to order at 1:01 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

Park Commissioners Present: Kurt Landefeld, Chairman
James “Don” Miers, Vice Chairman
Randy Glovinsky, Vice Chairman

NEW BUSINESS

Authorization of Payment to The Kreimes Co., Inc.

The Commissioners had previously received a copy of the invoice from The Kreimes Co. Inc. in the amount of \$29,060; thus satisfying the terms of our contract with them, dated July 7, 2011 and also made part of these minutes, and a NatureWorks reimbursement grant that was awarded to refurbish of the tennis/basketball court at Osborn MetroPark. Financial Administrator Melissa Loera requested the Board’s approval to issue final payment, explaining that in accordance with Erie MetroParks’ policy and procedure, Board approval is required for all payments in excess of \$15,000. After brief discussion,

- (1) Commissioner Miers moved to approve payment to The Kreimes Co., Inc. in the amount of \$29,060, thus satisfying the terms of our signed contract and the NatureWorks grant.
Second: Commissioner Glovinsky
Action: Motion passed unanimously with three affirmative votes.

First Energy’s Future Green Energy Savings Grant

A First Energy packet was prepared by deputy director Amy Bowman-Moore and distributed to the Park Commission member present at the beginning of today’s meeting; also made part of these minutes. Information technology specialist Bill Hilty was also present at this meeting to address specific questions pertaining to electrical issues. Ms. Bowman-Moore explained that First Energy has been dictated by the state to develop a savings program that would increase electric usage, with monetary fines to be issued by the state if these programs were not initiated by an established date. Future Green is a firm that has been selected to execute these grants through First Energy. Ms. Bowman-Moore further explained that at Commissioner Landefeld’s request she had attended a meeting several months ago to learn more about First Energy’s program, which

initiated First Energy's onsite inspection to evaluate potential savings in lighting costs throughout Erie MetroParks' six existing buildings with electrical meters; completed in August of this year. Ms. Bowman-Moore referred to the proposal summary that had been prepared and dispersed, noting that this program is a 90-day reimbursement grant, with the first section reflecting costs without outside financing assistance; fifty percent down in advance, with balance due upon completion of the work. An estimated reimbursement amount of \$13,330.60 would be issued to Erie MetroParks after ninety days, leaving a net cost of \$1,179.33, which would be recouped through the energy savings in 1.8 months. Reflecting an initial increased projected cost due to outside financing assistance at seven percent interest, the second section noted the same reimbursement amount to Erie MetroParks after ninety days, with a net cost to Erie MetroParks of \$2,245.77 (including interest), which would be recouped through energy savings costs in 3.3 months. Referencing the first option, Commissioner Mears inquired if Ms. Bowman-Moore had attempted to negotiate an adjustment from the reimbursement to satisfy the final payment, at which time Ms. Bowman-Moore responded that she had not done so, but would be happy to do so. Ms. Bowman-Moore clarified that all work is contracted out by Future Green, as well as the disposal of outdated equipment and bulbs; adding that several local references have been provided by First Energy, which includes Perkins Township and Firelands Regional Medical Center. She clarified that she still had not contacted either reference, but planned to do so; however First Energy is withdrawing this incentive on November 1, requiring Board approval to move forward prior to the November 9th meeting, reiterating that she would try to negotiate a reimbursement adjust for final payment. After ongoing discussion,

- (2) Commissioner Mears moved to approve deputy director Amy Bowman-Moore's authorization to move forward with this project without outside financing; paying all associated expenditures as required.
Second: Commissioner Glovinsky
Action: Motion passed unanimously with three affirmative votes.

EXECUTIVE SESSION

Commissioner Landefeld requested a motion to enter into Executive Session to discuss two pieces of business: to review the candidate questionnaires that have been submitted in the ongoing Executive Director search and to review the status in securing financing needed to resolve the Huron River Greenway settlement terms; adding that he is looking forward to receiving specific proposals back from several banking institutions within the next two weeks.

- (3) Commissioner Glovinsky moved to enter into Executive Session to discuss Personnel Matters: Ongoing Search and Employment of Executive Director and Pending Litigation: Huron River Greenway Settlement.
Second: Commissioner Mears
Roll Call: Commissioner Landefeld: aye
Commissioner Mears: aye
Commissioner Glovinsky: aye
Action: Motion passed unanimously with three affirmative votes.

The Park Commission entered into Executive Session at 1:25 PM and returned to Regular Session at 2:27 PM, at which time

Commissioner Landefeld noted that a large pool of qualified applicants had applied for the Executive Director position; adding that the search had attracted candidates throughout the United States, but after careful consideration the Board had reached a unanimous decision to appoint deputy director Amy Bowman-Moore as Erie MetroParks' Executive Director; effective Monday, October 31, 2011.

- (4) Commissioner Glovinsky motioned to approve Amy Bowman-Moore's appointment as Executive Director of Erie MetroParks; effective Monday, October 31, 2011.

Second: Commissioner Mears

Action: Motion passed unanimously with three affirmative votes.

ADJOURNMENT

With there be no further business brought before the Park Commission,

- (5) Commissioner Mears moved to adjourn the meeting at 2:31 PM.

Second: Commissioner Glovinsky

Roll Call: Commissioner Landefeld: aye

Commissioner Mears: aye

Commissioner Glovinsky

Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the October 26, 2011 special meeting of the Park Commission, and has been formally adopted by the Commissioners as such, and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

~~ATTEST:~~
~~APPROVED:~~

Dee A. Conti
Dee A. Conti, Secretary to the Board

11/9/11
Date

~~APPROVED:~~
~~ATTEST:~~

Kurt O. Landefeld
Kurt O. Landefeld, Chairman

11/9/11
Date

