

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

- (1) Commissioner Murray moved to waive the reading and approve the draft minutes of the May 8, 2019 meeting.
 Second: Commissioner Wisehart
 Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

May Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. Ms. Price stated that we had a cash balance of \$3,761,184.00.

Resolution 2019-14: May Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email and paper copies during the meeting. She stated that the payables are much larger this month due to the fact we are starting to pay capital project invoices. She noted on page 2, Michigan Playgrounds for \$6,500 was for the installation of the concrete pads for the Discovery Trail pieces to sit on. John Nuhn was for the demolition of the Bow & Barrel house at Edison Woods MetroPark. Ms. Price explained that you will notice the check was voided then reissued. It had been damaged in mail delivery. Page 3, Deere and Company for \$5,644 was for a Woods rear blade attachment. There was also a large payment to Deere & Co. for the purchase of a tractor, utility gator and a rotary cutter attachment. Comm. Murray noted that there were several Earth Day purchases on this schedule. Ms. Price added a payment to Lakeside Cabins was for the new bunkhouse at The Coupling MetroPark and another for several playground replacement parts.

Comm. Mears inquired if we were using Reminger for all our legal needs now. Ms. Bowman-Moore stated yes, that Mr. Peters has been our attorney and doing a great job. Comm. Wisehart added that they are working on an as needed basis and not on a retainer.

Ms. Price added the payment for the state audit was listed and reiterated the audit was much less expensive due to being an abbreviated audit. She reminded the Board that the next audit would be a full audit. Comm. Wisehart inquired if a farm animal... a cat was hurt? Referencing a Veterinarian bill. Ms. Bowman-Moore explained the cat injury and follow-up. Ms. Price mentioned to the Board that our credit card processing company has changed, and they would start seeing NAB Intermediate Holding as the new vendor.

(2) Commissioner Wisehart moved to approve Resolution 2019-14 Schedule of Payables as presented.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

No public was present at today's meeting.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore reported the following:

- Oxford Township received \$5,000 for a backstop fence through our Local Park Capital Improvement Grant and they have completed their project. They sent a very nice thank you letter that she shared with the Board.
- There was a letter from Mr. Steinen received by the Board. It was discussed. and decided not to take any action at this time.
- Erie MetroParks did not get the Mylander Grant for the Discovery Trail.
- Shelter #5 is almost completed.
- The pickleball courts have the top asphalt coat on, and next will be the athletic surface.
- The Coupling MetroPark will be the site of The Friends of Erie MetroParks Go Take a Hike Kickoff in September. They have had the first of two work nights out there to spruce up the facility.
- FEMP has received several grants and will be purchasing a 10x20 equipment shed for paddling programs and have purchased and installed matting for easier access.
- Run the Rock 5k was held at Castalia Quarry MetroPark and had 67 participants.
- Nature Camps started this week.
- A Volunteer Appreciation Party was held earlier this month.
- The Root Beer Float at The Coupling MetroPark had 30 participants.
- There were 73 programs for 1,813 participants (mostly school programs.)
- New carpet will be installed in the reception area and program office in the Frost Center.
- The Discovery Trail pieces have been delivered and installed. Need to finish by installing borders and fall zone protection- mulch.
- EMP hosted a Small Park and Recreation planning meeting with Woody Woodward of the Ohio Parks & Recreation Association. Decided to have a Small Parks & Recreation Forum on Sunday of the OPRA Conference in February at Kalahari. Ms. Bowman-Moore explained in further detail.

-The Silken Wind hounds (dogs) held their event at Osborn MetroPark and really enjoyed the facilities and plan to return.

-Water treatment at Putnam Marsh will be delayed until the water levels recede.

OLD BUSINESS

None

NEW BUSINESS

2020 Preliminary Budget

Ms. Price explained the completed sheet presented is the template provided by the Erie County Audit Committee that we must submit by July. The second page shows the actual and projected budget numbers. It must be passed this meeting or will need to call a special meeting as it is due before the July Board meeting, since we postponed the July meeting by a week. She added that it is very preliminary and will change and be refined before the final budget is presented. Ms. Price stated that we are down in expenditures due to an employee retiring and fewer capital projects are slated for 2020.

(3) Commissioner Murray moved to approve the 2020 Preliminary Budget as presented.

Second: Commissioner Wisheart

Action: Motion passed unanimously with three affirmative votes.

Route 6 Update

Ms. Bowman-Moore explained that she attended a meeting on proposed changes to State Route 6 between First Street in Sandusky and Rye Beach Road in Huron. ODOT wants to expand SR 6 and add roundabouts to try and prevent a lot of the accidents that have been occurring in those areas. By 2023 or 2024 they are proposing seven roundabouts on that stretch of roadway. Several would impact areas owned by Erie MetroParks. Ms. Bowman-Moore showed them ODOT drawings of the one proposed for the Perkins Avenue intersection which would most impact Erie MetroParks. A discussion ensued and Ms. Bowman-Moore stated that she wanted to give notice to the Board that ODOT's plans may impact any proposed improvements planned for the Barnyard area. She will keep the Board posted on any developments.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There was one new special permit.

(4) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Wisheart

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (5) Commissioner Wisehart moved to acknowledge and file the Credit Card Summary provided.
Second: Commissioner Murray
Action: Motion passed unanimously with three affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Commissioner Murray moved to enter Executive Session to consider the following matters: Land Acquisition.

- (6) Second: Commissioner Wisehart
Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart: aye
Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:45 PM and returned to Regular Session at 2:12 PM.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (7) Commissioner Murray moved to adjourn the meeting at 2:13 PM.
Second: Commissioner Wisehart
Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart: aye
Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the June 19, 2019 meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Vice Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date