

# VENDOR APPLICATION



## PLEASE READ CAREFULLY

1. The theme/purpose of the Harvest Happenings Community Fall Festival is to promote Erie County's history, heritage, and natural resources. Your booth/exhibit should reflect this theme.
2. No more than two vendors may feature the same art, craft, skill or food; Applications are reviewed and approved by Erie MetroParks staff. EMP reserves the right to accept and deny vendor spaces.
3. During inclement weather participants will be asked to remain on location (unless the festival is officially canceled). Please bring the appropriate equipment to protect your exhibit from the elements.
4. No political information may be given out.
5. You must move your vehicle to the vendor parking lot by 10:30 AM each day. No vehicles permitted inside festival grounds between 10:30am - 5:00pm.
6. The applicant assumes full responsibility for exhibit and contents.
7. All groups selling food must contact: Erie County Health Department at (419) 626-5623 to obtain required permits. Erie MetroParks is not responsible for any food vendor's failure to comply with health regulations.
8. Adequate amounts of food should be on hand in order to remain open during the entire festival.
9. Actual cooking of food is not permitted inside any Erie MetroParks tent, shelter or building.
10. The Vendor is responsible for all sales taxes.
11. For information about the Pioneer Power Tractor & Engine Show call:  
Carl Dahm: (419) 465-2342 or Ray Downing: (419) 684-5946

## For questions or additional information, please contact:

Melissa Bauman  
(419) 625-7783 ext. 223  
mbauman@eriemetroparks.org



**VENDOR INFORMATION**

Organization/Business/  
Group Name .....

Contact Name .....

FIRST LAST

Mailing Address .....

STREET CITY STATE ZIP

Daytime Phone ..... Evening Phone .....

E-mail Address .....

Please explain your booth. List (or attach) complete menu to be sold. Please be specific. Items not listed will not be permitted.

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**APPLICATION & PAYMENT DEADLINE IS SEPTEMBER 5TH, 2019**

**RETAIL VENDOR SPACE**

10' x 10' .....  \$50 One Day     \$70 Two Days

10' x 20' .....  \$90 One Day     \$130 Two Days

Other Requested\* .....

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**\*NO FEES APPLY TO NON-PROFIT ORGANIZATIONS**  
Please specify if you need adjacent space for a truck, tent stakes, tongue of trailer, etc. Vendor must supply their own tent, tables, and chairs. Electricity and water are not available. 'Other' Vendor Space subject to Erie MetroParks approval and pricing. No refunds after application approval.

**FOOD VENDOR SPACE**

10' x 10' .....  \$50 One Day     \$70 Two Days

10' x 20' .....  \$90 One Day     \$130 Two Days

Other Requested\* .....

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**ELECTRIC SERVICE**

110 Volt .....  \$15 Whole Event

220 Volt .....  \$25 Whole Event

**WATER HOOKUP**

Yes  No

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**\*Please specify if you need adjacent space for a truck, tent stakes, tongue of trailer, etc. Vendor must supply their own electrical cables and water hoses/containers. 'Other' Vendor Space subject to Erie MetroParks approval and pricing. No refunds after application approval.**

**ACKNOWLEDGEMENTS & WAIVER**

I understand that the final selection of displays, exhibits, demonstrations, arts, crafts and food sales will be made by Erie MetroParks, and I agree to abide by that decision. I agree to indemnify and hold harmless Erie MetroParks and all other sponsors or co-sponsors of the event, their employees, volunteers and agents from all claims of loss or damage which may result from use of MetroParks' facilities or participation in the Harvest Happenings Community Festival. I understand that event organizers cannot guarantee the financial success of my participation.

Signature of Applicant ..... Date .....

**APPLICATION & PAYMENT DEADLINE IS SEPTEMBER 5TH, 2019**

**Send Application & Payment To:**  
Erie MetroParks  
ATTN Harvest Happenings  
3910 Perkins Ave.  
Huron, Ohio 44839

**Make Checks Payable To:**  
Erie MetroParks

Amount Enclosed .....