

<b><i>Minutes</i></b>	<b>August 14, 2019</b>
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**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Commissioner Miers called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

**ROLL CALL**

Park Commissioners Present:           James “Don” Miers, Chairperson  
                                                  Troy Wisheart, Vice Chairperson  
                                                  Margaret Murray, Vice Chairperson (late)

**APPROVAL OF MINUTES**

- (1) Commissioner Wisheart moved to waive the reading and approve the draft minutes of the July 17, 2019 meeting.  
      Second:           Commissioner Miers  
      Action:           Motion carried unanimously with two affirmative votes.

**FINANCIAL REPORTS**

July Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. Ms. Price stated that we had a cash balance of \$3,391,088.60.

Resolution 2019-16: July Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email and paper copies during the meeting. She stated that the schedule was larger due to a payment of \$35,364 to Gerold Construction for the pickleball courts and she referenced a payment on page 5 to Barnes Nursery for \$22,200 for the installation of the horse trailer parking lot on Mason Road at Edison Woods MetroPark. With no further questions about the payables:

- (2) Commissioner Wisheart moved to approve Resolution 2019-16 Schedule of Payables as presented.  
      Second:           Commissioner Miers  
      Action:           Motion carried unanimously with two affirmative votes.

**PUBLIC COMMENT**

Gary Toll, of the West Huron Youth Club, stated that they would like to put in a fishing spot for the kids on Plum Brook, possibly on Parcel A, to give the kids an access spot to fish. Ms. Bowman-

Moore suggested by the kayak launch at The Enchanted Cottage? Mr. Toll stated that they would come up with a plan and present it to Ms. Bowman-Moore.

Bob Eirons, Firelands Area Pickleball Association, addressed the Board. He came to say thank you for the four gorgeous courts. He gave the history of the club, started with 24 members in 2013 and grew to 132 members today. They are having a tournament this weekend and there are 170 people from eight different states registered. He recognized Comm. Miers for leading the way for the original and new courts, and Comm. Wisheart for controlling his zeal and allowing him to see Erie MetroParks side of the discussion and work with Erie MetroParks for the new courts. He thanked the Board again and asked Ms. Bowman-Moore a few questions about the tournament, i.e. parking, etc.

### **EXECUTIVE DIRECTOR'S REPORT**

Ms. Bowman-Moore reported the following:

- Staff is busy with projects and programs.
- Staff worked a booth/attended the Erie County Fair, Homecoming on Kelleys Island, PeachFest at Quarry Hill Orchards, the Girl Scouts Twilight Camp.
- The horse trailer parking lot on Mason Road at Edison Woods MetroPark is completed.
- The four new pickleball courts are completed.
- Shelter #5 has been completed and Ms. Bowman-Moore is completing the grant paperwork for the project.
- The fall zones are being installed around the Discovery Trail pieces.
- There will be grand openings with a ribbon cutting for those three projects at Harvest Happenings on Saturday, October 5<sup>th</sup>. She invited the Board to attend.
- She met with the Levy Committee; Sharon Barnes is the president. State Legislators moved the date for the Ohio primary election. It is now March 17, 2020, two months earlier than in the past. Erie MetroParks will be on the ballot. She explained that park staff can only ask people to vote, we cannot specifically ask them to vote for us, or put yard signs on park property, due to Ohio Revised Codes prohibiting the expenditure of public funds for elections.
- There are under 200 hours left in the McBride Arboretum maintenance agreement for the year.
- Sept. 8<sup>th</sup> is the Friends of Erie MetroParks (FEMP) Go Take a Hike kickoff at The Coupling MetroPark. Work is progressing out there. FEMP has secured \$15,000 in grant money towards the project and given another \$4,000 from their group as well as volunteer work nights.
- The dog park and Barnyard water lines have been repaired.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Comm. Miers asked if the September Board meeting time or date could be changed. He proposed moving it to 10:00 AM on the same date, September 11<sup>th</sup>, or on Thursday, September 12<sup>th</sup>, at 1:00 PM. Discussion ensued and the three commissioners agreed upon changing the September Board meeting date to FRIDAY, SEPTEMBER 13, 2019 at 1:00 PM.

**INFORMATION ITEMS:**

Travel & Training Summary (acknowledge and file)

Proposed training for A. Moore and M. Price to attend the 2019 OPRA Leadership Summit and associated travel costs.

- (3) Commissioner Murray moved to approve the Travel & Training Summary provided.  
Second: Commissioner Wisehart  
Action: Motion passed unanimously with three affirmative votes.

Special Permit Summary (acknowledge and file)

There was one new special permit listed on the Summary. It was for the special alcohol permit, that the Commissioners approved at the last meeting. It was then added to the Summary list.

- (4) Commissioner Wisehart moved to acknowledge and file the Special Permit Summary provided.  
Second: Commissioner Murray  
Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (5) Commissioner Wisehart moved to acknowledge and file the Credit Card Summary provided.  
Second: Commissioner Murray  
Action: Motion passed unanimously with three affirmative votes.

Other (Misc. items from Board or Administration) NONE

**EXECUTIVE SESSION**

Commissioner Wisehart moved to enter Executive Session to consider the following matters: Land Acquisition.

- (6) Second: Commissioner Murray  
Roll Call: Commissioner Miears: aye  
Commissioner Murray: aye  
Commissioner Wisehart: aye  
Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:20 PM and returned to Regular Session at 2:30 PM.

- (7) Commissioner Wisehart moved to allow Ms. Bowman-Moore, Executive Director, to participate in the Sandusky Bay Pathway and Landing Park projects, i.e. attend meetings, etc.  
Second: Commissioner Murray  
Action: Motion passed unanimously with three affirmative votes.

**ADJOURNMENT**

With there being no further business brought before the Park Commission,

- (8) Commissioner Murray moved to adjourn the meeting at 2:40 PM.
- Second: Commissioner Wisehart
- Roll Call: Commissioner Miers: aye
- Commissioner Murray: aye
- Commissioner Wisehart: aye
- Action: Motion passed unanimously with three affirmative votes.

**APPROVAL OF MINUTES**

The foregoing is a true and accurate account of the August 14, 2019 meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

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James L. "Don" Miers, Chairperson

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Amy Bowman-Moore, Executive Director

\_\_\_\_\_  
Date