

Minutes

January 15, 2020

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson EXCUSED
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

- (1) Commissioner Murray moved to waive the reading and approve the draft minutes of the December 13, 2019 meeting.
 Second: Commissioner Miears
 Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

December Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. Ms. Price stated that we had a cash balance of \$3,661,224.00 at the end of December. She explained that it was a little higher than projected due to receiving grants, insurance reimbursements and some unrealized projects. Comm. Murray inquired if the Kalahari TIF overage would be recorded under Intergovernmental? Ms. Price explained that they were.

Resolution 2020-01: December Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email and paper copies during the meeting. Ms. Price explained that it was a little higher due to the final installment payments to Coles and Wikel. Comm. Miears inquired about the larger Reminger Law bill for this month and last. Ms. Bowman-Moore explained that Mr. Peters has been meeting with the City of Sandusky, worked on the easements with Erie County, reviewed the By-Laws and several policies. Comm. Miears asked if they thought that this would become a monthly charge? Ms. Bowman-Moore and Ms. Price stated that it would not, there were just a few projects overlapping at the same time and Mr. Peters provides invoices clearly documenting his time.

- (2) Commissioner Murray moved to approve Resolution 2020-01 Schedule of Payables as presented.

Second: Commissioner Miers
Action: Motion carried unanimously with two affirmative votes.

PUBLIC COMMENT

There were no public in attendance at today's meeting.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore reported the following:

- The OPRA Conference planning is going well, on track for record attendance.
- M. Price has completed the State Auditor Report for 2019.
- Staff are completing their 2019 Department Reports.
- Met with Pete Daniel, Erie County Administrator about the leases. He did some research, provided some maps and is working on getting an agreement. He is having the leases reviewed.
- Met with the WHY Club, had a nice meeting, working with them on calendar of events, special permits, etc. explained that we want to work together with them. She added that they would like to host a youth gun hunt, she was not sure since we would be opening that area up to the public in September. Comm. Miers added that he did not think it was a good idea, not safe, too close to Rt. 6 and other properties, etc. Ms. Bowman-Moore stated that she agreed, she will have the Natural Resource staff investigate the area, buffer zones, etc. and then decide.
- Currently have a high school intern with the Program Department from Sandusky High School.
- Held 28 programs for 326 people in December.
- Held 520 programs in 2019.
- Received a boating grant for paddleboard equipment and a grant for fire equipment for prescribed burns.
- Holding Strategic Planning February 18 and 19.
- Working on a pilot program with City of Sandusky Recreation Department- Let's build with Janotta Herner Inc. Kids will learn concrete and wood building techniques. Will apply for grants for supplies and if goes over well, will try in other schools.

OLD BUSINESS

Comm. Miers inquired if there was anything new going on with the WHY Club proposed fishing dock. Ms. Bowman-Moore explained that the area they proposed is underwater, and water levels are expected to be high again this year. She showed them a proposed area where we are going to place a kayak launch and we could add a fishing pier to that site. She is waiting for them to tell her where they would like it.

NEW BUSINESS

Ms. Bowman-Moore stated that the following resolutions, 2020-02 through 2020-05, are standard resolutions that we propose at the beginning of the year, to conduct park business. Comm. Miers suggested that the Board make one motion to approve the four resolutions, 2020-02 to 2020-05 with one vote. Comm. Murray made the motion to approve and adopt the four resolutions were seconded by Comm. Miers and carried by two affirmative votes. They are recorded below.

Resolution 2020-02 Dispose of Surplus Personal Property

(3) Commissioner Murray moved to approve the Resolution 2020-02 Dispose of Surplus Personal Property as presented.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Resolution 2020-03 Authorize Payments between Meetings

(4) Commissioner Murray moved to approve the Resolution 2020-03 Authorize Payments between Meetings as presented.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Resolution 2020-04 Request of Funds from the Ohio Dept. of Transportation (ODOT)

(5) Commissioner Murray moved to approve the Resolution 2020-04 Request of Funds from the Ohio Dept. of Transportation (ODOT) as presented.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Resolution 2020-05 Setting Regular & Special Meetings and establishing rules for Board mtgs.

(6) Commissioner Murray moved to approve the Resolution 2020-05 Setting Regular & Special Meetings and establishing rules for Board mtgs. as presented.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Comm. Miers brought up an issue that he has had mentioned to him several times. There is nowhere for kids in the community to learn to swim. He would like to see some type of joint resolution with Erie MetroParks, the American Red Cross and anyone else who would like to join in to see what can be done to provide swim lessons. Ms. Bowman-Moore stated that we used to subsidize the American Red Cross to help with supplies and equipment. She then stated that she thought that was why a larger pool facility was being added to the new Sandusky High School to be able to offer a community pool and swim lessons. Comm. Murray concurred with that. Comm. Miers mentioned that there was a site in Perkins, at the old outdoor Briarcrest Swim Club that may be a potential site. He would like to see if we can support something for the community. Comm. Murray added that Vermilion, Margaretta and Huron also offer swim lessons throughout the year. Ms. Bowman-Moore stated that she would look into, see what is currently available out there and talk to Sandusky, what their plans are and how we can help.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There were two new special permits added to the list. Ms. Bowman-Moore explained them and asked the board to acknowledge.

(7) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(8) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file)

Ms. Bowman-Moore explained that we would like to surplus the items on the list, a dump truck and a mower so that they can be traded in on the new equipment that was previously approved for purchase.

(9) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Other (Misc. items from Board or Administration)

EXECUTIVE SESSION

None

ADJOURNMENT

With there being no further business brought before the Park Commission,

(10) Commissioner Murray moved to adjourn the meeting at 1:31 PM.

Second: Commissioner Miers

Roll Call: Commissioner Miers: aye

Commissioner Murray: aye

Commissioner Wisehart: excused

Action: Motion passed unanimously with two affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the January 15, 2020 meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Mears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date