

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisheart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

- (1) Commissioner Murray moved to waive the reading and approve the draft minutes of the January 15, 2020 meeting.
 Second: Commissioner Wisheart
 Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

January Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. Ms. Price stated that we had a cash balance of \$3,497,100.00 at the end of January.

Resolution 2020-06: January Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email and paper copies during the meeting. Ms. Price explained that we had a smaller payable due to it still being the beginning of the year and most staff was out attending the Ohio Parks & Recreation Association Conference last week. It was \$32,869.00. Comm. Miears asked about the \$4,700.00 payment to Erie County for GIS cost sharing. He asked what it was and if we benefited from it. Ms. Bowman-Moore stated that it was for the annual contract, and yes, several staff including herself, use it quite a bit. He also inquired about the \$1,200.00 payment to the Erie County Treasurer and if that was for taxes. Ms. Price stated that yes, it was for real estate taxes on the rental house (Weiland House) on Cleveland Road at Eagle Point.

- (2) Commissioner Wisheart moved to approve Resolution 2020-06 Schedule of Payables as presented.
 Second: Commissioner Murray
 Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

There were no public in attendance at today's meeting.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore reported the following:

-She stated we needed an increase of \$10,000.00 in the Equipment Replacement line for the purchase of the new dump truck. Mr. Malone added that we are replacing a 1994 dump truck that we purchased used and it is beyond its useful life. They added that it is an increase of \$9,000.00 but we are saving @\$50,000.00 off the purchase price by going through the ODOT purchasing. We are purchasing a much safer and heavy-duty truck that will last longer. It is the best fit for our needs, a bigger truck with a bigger engine, axles (to State specifications- ODOT). It is an International dump truck and should last us thirty years. A discussion ensued.

-Ms. Bowman-Moore stated that we would also like to move \$10,000.00 from her contingency fund to Capital Outlay for additional costs for the Mindfulness Project, she and Ms. Price reiterated that the bottom line on the budget does not change, just moving between budget line items.

-Reported an overdose at the Shelter 4 parking lot last week. Sheriff and emergency squad were called. Man was revived, taken to hospital.

-Lights have been replaced in the parking lots around Osborn MetroPark. Will be getting reimbursed through a grant from Ohio Edison.

-The rock-climbing group sent a 28-page proposal for rock climbing at Castalia Quarry MetroPark. Ms. Bowman-Moore asked the Board how they would like to proceed with this matter. A discussion ensued and the Board directed Ms. Bowman-Moore to do some research and get some expert opinions (Geologist, Erie County Sheriff, other Park Districts, etc.) on safety, etc. and report back to the Board.

-Held 34 programs for 580 people.

-Communication from People for Erie MetroPark said, levy committee will start advertising next week and putting out 16-yard signs. No small individual signs being used this time.

-Reported on the information that Comm. Miears had requested about swim lessons. They are offered all over the county. Milan and Norwalk use Ernshausen in Norwalk. Vermilion, Margareta, and Huron all offer lessons as well. Sandusky has a plan, once the new school pool is finished, to provide all third graders with swim lessons.

-Reported the balances in the Erie County Community Foundation Funds. The Erie MetroParks Fund has @\$25,000.00 and the Thomas Williams MetroPark Fund has \$15,969.00.

OLD BUSINESS

None

NEW BUSINESS

Ms. Price stated that this is a year long process and she had emailed the budget documents to the Board for their review. She noted the additional \$107,000.00 in taxes from the Nexus Pipeline and \$30,000.00 from NCRCPD to pay for a planning consultant for potential bay front grant opportunities. Intergovernmental reflects the ODOT grant and Kalahari TIF money. The expenditures reflect the \$20,000.00 moved into the Capital Outlay contingency for the additional request for equipment and the mindfulness project. A discussion ensued.

Ms. Bowman-Moore discussed a request to refurbish the old tennis/ pickleball courts. She has an estimate of @\$17,900.00. She explained the cracking issues and need for attention. She asked the Board if they would like her to secure three quotes for the project move forward. Comm. Wisehart stated that the money is available and we should spend it to fix and upgrade the facility. Comm. Murray asked if that would restore the tennis court, Ms. Bowman-Moore stated it would. Comm. Murray also asked if the funds would come from Supplies & Materials in the budget. Ms. Price stated that she would like to/and it should come from the Capital Outlay budget line. A discussion ensued about the Nexus Pipeline revenue and what should be projected in the budget.

Comm. Miers inquired about the budget item: \$30,000.00 for Planning Consultant, what was it for. Ms. Bowman-Moore stated that there is state money out there for projects, but we need to have plans in place, they are looking for shovel ready jobs. We need to hire a design/planning firm to create a plan for us for East Sandusky Bay and have in place when we go to apply for the funds. He then inquired as to what we pay our seasonal staff. He saw an ad on TV for Cleveland Metroparks and they were paying \$15.00 per hour. Ms. Price explained that we traditionally pay our seasonal staff between \$9.00 to \$12.00 per hour. Comm. Miers then asked to amend the budget to reflect an additional \$18,000.00 for the refurbishing the tennis/pickleball courts.

Approval of 2020 Final Budget

(3) Commissioner Wisehart moved to approve the Resolution 2020 Final Budget with amendments.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

Annual Donation Report (Acknowledge and File)

(4) Commissioner Murray moved to acknowledge and file the Annual Donation Report as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2020-07- The 2020 Ohio Boating Safety Education Grant

Ms. Bowman-Moore explained that we were awarded \$13,000.00 for stand-up paddle boards and needed a resolution from the Board to accept the grant.

(5) Commissioner Murray moved to approve Resolution 2020-07 the 2020 Ohio Boating Safety Education Grant as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file)

Ms. Bowman-Moore explained to the commissioners that any travel and training over \$500.00, per attendee or out of state training, must be approved by the Board. Two naturalists would like

to attend the annual, three-day, conference of the Environmental Education Council of Ohio. All the details were provided in the board packet.

(6) Commissioner Murray moved to acknowledge and file the Travel and Training Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Special Permit Summary (acknowledge and file)

There were no new special permits added to the list for acknowledgement and filing.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(7) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file) NONE
Other (Misc. items from Board or Administration)

EXECUTIVE SESSION

Commissioner Murray moved to enter Executive Session to consider the following matters: Land Acquisition.

(8) Second: Commissioner Wisehart

Roll Call: Commissioner Miers: aye

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:43 PM and returned to Regular Session at 2:00 PM.

(9) Commissioner Murray moved to authorize Ms. Bowman-Moore, Executive Director to proceed with obtaining a real estate appraisal for a potential property in Erie County.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

ADJOURNMENT

With there being no further business brought before the Park Commission,

(10) Commissioner Murray moved to adjourn the meeting at 2:01 PM.

Second: Commissioner Wisehart

Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart aye
Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the February 12, 2020 meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date