

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miers called the meeting to order at 1:00 PM via Zoom, in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miers, Chairperson
 Troy Wisheart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

- (1) Commissioner Murray moved to waive the reading and approve the draft minutes of the May 13, 2020 as presented.
 Second: Commissioner Wisheart
 Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

May Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. Ms. Price stated that we had a cash balance of \$4,300,000.00 at the end of May. She added that we had received two grant payments: one for @\$9,000.00 from ODNR for the Boating Education Grant and one from the Erie County Community Foundation for @\$13,000.00 for the Sugar Shack. We have received a reimbursement of our premium from Ohio Bureau of Workman’s Compensation and our Homestead Rollback Tax Settlement.

Resolution 2020-10: June Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She noted a few items. There were a few large payments. One was for our PEP Liability Insurance and one was for the replacement roof on the Osborn MetroPark maintenance barn.

- (2) Commissioner Wisheart moved to approve Resolution 2020-10 Schedule of Payables as presented.
 Second: Commissioner Murray
 Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

There were no public in attendance at today's meeting.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore reported the following:

- She contacted Mike Oglebee and Gary Toll of the West Huron Youth Club and alerted them to the Board meeting date and time, and that it could be viewed at the Maple Grove Center.
 - The Operations Staff have filled in the holes and completed the site work at the Steinen Life Estate property. They are done, and she asked the WHY Club to look over. Comm. Wisehart asked her if they documented with pictures, she stated they did.
 - We hired a full-time Park Maintenance Technician. Chris Basting's position was filled by an internal promotion and the new person was hired at an entry level position.
 - Pete Schade Erie County Health Commissioner, reviewed protocols we are following, signage, etc. He stated that we were doing an excellent job and please keep him posted.
 - A suspicious acting bat was found in the dog park. Protocol for suspicious bats require trapping the bat and notifying the Health Department who picked up the bat for testing.
 - Get Fit Club has started virtually and has 57 people registered online. It is a closed You Tube group where participants can view the classes.
 - Davey Group will be out spraying invasive species this week.
 - Virtual Nature Camp starts Monday. 137 registered. Camp swag bags are being delivered this week.
 - Pickleball/ tennis court resurfacing has started. Gerold Construction is filling holes, cracks and resurfacing the old courts- there will be one tennis court and (4) pickleball courts. Comm. Murray asked that the tennis courts be painted green and remeasured to assure regulation size.
 - The Frost Center, reservations and in person programming are closed through the end of July. Ms. Bowman-Moore would like to extend due to the end of August as the Governor will be limiting shelter reservations to ten people.
 - There are social distancing signs up at the shelters and new signage is going up at the playgrounds, play areas and exercise equipment per guidelines and Health Department recommendations.
 - Mr. Peters, legal counsel, stated that his firm has an Assumption of Liability Waiver Form, that they can customize for us. Comm. Wisehart thought that this might be good for Special Permits and rentals. Ms. Bowman-Moore added that the shelters are currently use at your own risk.
 - There is currently no face to face programming, it is all virtual and going well. Many teachers took advantage of the virtual classroom programs that we offered.
 - We had 576 people through requested programs.
 - 27,264 views on the various types of on-line posts.
- The Nature Center is not currently open, we have created a walk-up window on the porch.

OLD BUSINESS

Meadow Lease with Erie County Update

Ms. Bowman-Moore and Mr. Peters have been working with Erie County on the lease renewal. It will cover the parcels 3 & 4, which have nothing structural on them. It will be a year to year lease for 20 years, in which either party can opt out of with a 90-day notice. Mr. Peters explained the background of the meetings with the County. He, Ms. Bowman-Moore, and Ms. Price met with

Hartung Surveyors to look for information. Mr. Hartung stated that all the property was surveyed in the late 1990's as the County was looking into possibly selling the care facility. They showed some maps, explaining that parcel 2 was the area to the south adjoining the care facility property. Parcel A is the Northwoods property and Hartung provided us with information, there is an actual lease to that parcel good through 2027. Mr. Peters explained that the new lease for parcels 3 & 4 would be good until 2040. Discussion ensued. Mr. Peters added that Hartung had the driveway was surveyed separately and Erie County agreed to a separate easement for the driveway in perpetuity and it would be a separate, free standing document. Ms. Bowman-Moore stated that she would send a clean copy of the lease to the Board to sign electronically. Both parties will have an opt out clause. Ms. Bowman-Moore then thanked Mr. Peters for all his help.

NEW BUSINESS

2021 Preliminary Budget

Ms. Price explained that this is a template from the Erie County Budget Commission that fulfills the State's requirement for a preliminary budget. She added budget notes to clarify for the Board. She explained them to the Board and that by approving the preliminary budget and submitting to the Budget Commission, we are fulfilling our requirements.

- (3) Commissioner Wisheart moved to approve the 2021 Preliminary Budget as presented.
Second: Commissioner Murray
Action: Motion passed unanimously with three affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file) NONE

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (4) Commissioner Wisheart moved to acknowledge and file the Credit Card Summary provided.
Second: Commissioner Murray
Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file) NONE

Other (Misc. items from Board or Administration)

EXECUTIVE SESSION

Land Acquisition

The Park Commissioners entered Executive Session at 1:41 PM and returned to Regular Session at 2:05 PM.

Zarvis Property

(5) Commissioner Murray authorized Ms. Bowman-Moore to complete a contract for the Zarvis residence.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

(6) Ms. Bowman-Moore stated that she will contact Mr. Peters, legal counsel, regarding personnel matters.

ADJOURNMENT

With there being no further business brought before the Park Commission,

(7) Commissioner Wisehart moved to adjourn the meeting at 2:07 PM.

Second: Commissioner Murray

Roll Call: Commissioner Miears: aye

Commissioner Murray: aye

Commissioner Wisehart aye

Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the June 10, 2020 meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date