

Minutes

August 11, 2021

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the July 14, meeting.

Second: Commissioner Wisehart

Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

July Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2021-13: August Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She pointed out a few purchases. On page one, the windscreens for the pickleball courts. Those were reimbursed by Firelands Area Pickleball Association. Page two, there were several purchases to Dick’s Sporting Goods and Amazon for standup paddleboards and lifejackets that were purchased to fulfill a 2022 Ohio Boating Grant. She also wanted to note that there was a purchase to Mesenburg Brothers for @\$4,000.00 worth of stone for the Thornapple Trail improvements. She also noted that there would be more stone purchases, totaling approximately \$10,000.00 to complete the trail work.

Commissioner Murray moved to approve Resolution 2021-13 Schedule of Payables as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

There were no public in attendance.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report included in the board packet. She stated the following:

-She sent out the report on Monday and referenced a few items in the report.

-She stated that she and Ms. Price met with Brian Rospert to work out the details on the Milan Warehouse lease, and that information has been submitted to the lawyers to create a draft lease.

-She stated that she had received a call from Sheriff Sigsworth inquiring to see if Erie MetroParks would be able to fund a dispatcher position, as calls for response at the MetroParks are routed through the Erie County dispatch. He was reaching out to other entities such as the Health Department and Job and Family Services, who they also respond to calls for.

She stated to fund a dispatcher would be approximately \$60,000.00 a year. She asked the Sheriff to submit a letter, and she passed it around for the Board to look at. Comm. Wisheart asked if they would consider a smaller contribution and Comm. Miers stated that he thought we would be setting a precedent to other agencies looking for money. Discussion ensued. Ms. Bowman-Moore added that Sheriff Sigsworth stated that even if we did not contribute, that would not affect the services that his agency provides Erie MetroParks. Comm. Murray added that she would like to know what the other agencies are providing. Ms. Bowman-Moore concluded that she would talk with Sheriff Sigsworth and let them know Erie MetroParks would not be offering financial assistance at this time.

OLD BUSINESS

Bickley /Jenkins Warehouse

Ms. Bowman-Moore asked the Board to rescind the vote from June 16, 2021, to dismantle the Bickley Barn so she can continue lease negotiations with Milan Village representatives.

(4) Commissioner Wisheart moved to rescind the vote from June 16, 2021, that authorized the removal of the Bickley Warehouse.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

NEW BUSINESS

None

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There were three new special permits to acknowledge and file this month.

(5) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Wisheart

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (6) Commissioner Wisheart moved to acknowledge and file the Credit Card Summary provided.
 - Second: Commissioner Murray
 - Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file)

- (7) Commissioner Wisheart moved to acknowledge and file Surplus Property Inventory List as provided.
 - Second: Commissioner Murray
 - Action: Motion passed unanimously with three affirmative votes.

Other (Misc. items from Board or Administration)

EXECUTIVE SESSION

Purchase or sale of property, personnel matters, interview.

Commissioner Wisheart moved to enter Executive Session to consider the following matters:
Purchase or sale of property.

- (8) Second: Commissioner Murray
- Roll Call: Commissioner Miears: aye
- Commissioner Murray: aye
- Commissioner Wisheart: aye
- Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:17 PM and returned to Regular Session at 2:25 PM.

- (9) Commissioner Wisheart moved to acknowledge that, after interviewing the current Deputy Director, and reviewing the 2021 Erie MetroParks succession plan, the current Deputy Director will assume the position of Executive Director upon the Executive Director’s retirement. No outside search will be necessary. Also, the Financial Administrator position will be filled internally, without an outside search being needed. An external posting for Accounting Clerk is planned for 2023.
 - Second: Commissioner Murray
 - Action: Motion passed unanimously with three affirmative votes.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (10) Commissioner Wisheart moved to adjourn the meeting at 2:26 PM.
 - Second: Commissioner Murray
 - Roll Call: Commissioner Miears: aye

Commissioner Murray: aye
Commissioner Wisehart aye
Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the August 11, 2021, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Mears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date