

<i>Minutes</i>	September 15, 2021
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PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the August 11, 2021, meeting.

Second: Commissioner Wisehart
Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

August Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports. She reported that we had received second half property tax settlement and rollback taxes.

(2) Resolution 2021-14: September Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She pointed out a few purchases. Almost half of the payables are payments to Tusing Builders for the completion of the addition on the Bicentennial Barn, page 7. The large payments to Mesenburg Bros. are for the stone for trail work on the Thornapple Trail at Edison Woods MetroPark. Canters Classic Lawn Care for the invasive spraying treatment of phragmite and purple loosestrife along the East Sandusky Bay. Comm. Miears inquired about the purchase of lumber for the barn. Ms. Bowman-Moore expressed that it was to reinforce the stall walls, so the animals did not kick the metal siding on the barn. He asked if we were in budget for this project. She stated that we were.

Commissioner Wisehart moved to approve Resolution 2021-14 Schedule of Payables as presented.

Second: Commissioner Murray
Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

There were no public in attendance.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via email. She asked if there were any questions. She added to the mention of the incident report, that she had spoken to the person's daughter and explained that her father can no longer be driving on any of the trails at our parks. She stated that she understands and will talk to her father.

Comm. Murray inquired about the youth hunting dates. She was concerned that they were hunting adjacent properties at the same time. Ms. Bowman-Moore stated that one was for the ODNR youth-controlled hunt, and one was for youth hunting at the WHY Club. They are not on adjacent parcels.

(3) Commissioner Wisehart moved to acknowledge and file the Executive Director's Report as presented.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

OLD BUSINESS

Ms. Bowman-Moore stated that she and Melissa have a meeting with Mr. Rospert from Milan Village and Milan Group that is being formed for the Jenkins Warehouse this Friday, September 17th at 10:00 AM to discuss the parameters of the proposed lease.

Comm. Murray expressed some concern over a sign at the pickleball courts that was brought to her attention. She shared the sign with the Board and stated that it alludes to the courts belonging to the Firelands Area Pickleball Association and they are welcoming you to their courts. Ms. Bowman-Moore stated that they did have a special permit for signage, and they would look at more closely and review before their next special permit is issued. Discussion ensued about the overuse of courts by FAPA and the public not having enough dedicated time for free play.

Comm. Miers expressed to Ms. Bowman-Moore that he saw Eric Wobser, Sandusky City Manager, and he stated that he was going to contact her regarding the Sandusky Bay Pathway. He asked her if she had heard from him yet. She stated she had not.

NEW BUSINESS

(4) Resolution 2021-15: Accept Rates and Amounts

Ms. Price stated that this a standard, yearly resolution that states that we certify the levy rates and amounts and yes, we accept the collected levy monies.

Commissioner Murray moved to approve Resolution 2021-15 Accept Rates and Amounts as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

(5) Resolution 2021-16: Establish a Capital Projects Fund

Ms. Price stated that this resolution was sent to legal and approved with the suggested edits. It is stating that it gives Ms. Price the authority to establish a Capital Projects Fund specifically for a nature center, stating that any monies not used in a ten-year period would be returned to the General Fund, to be built at Osborn MetroPark, etc. it is very specific and would start January 1, 2022. This would give Ms. Price ample time to set up the fund in the accounting system and make sure that everything works appropriately.

Commissioner Wisehart moved to approve Resolution 2021-16 Establish a Capital Projects Fund as presented.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

(6) Erie County Sheriff Request

Ms. Bowman-Moore stated that this could have gone under old business, but she wanted to ask one more time if the Board wanted to help the Erie County Sheriff Office with the cost of a dispatcher. She did suggest to Sheriff Sigsworth and then to the board that we might be more willing to pay for a deputy's service. She stated that we have had individual contracts with the Sheriff Office for special patrols, i.e., monitoring activity at the Castalia Quarry MetroPark. Those do not nearly add up to the cost of a deputy for a year. Discussion ensued and it was agreed to continue to pay the Erie County Sheriff Office for special detail as needed.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There was one new special permit to acknowledge and file this month.

(7) Commissioner Wisehart moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(8) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file) NONE

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Purchase or sale of property.

Commissioner Murray moved to enter Executive Session to consider the following matters:
Purchase or sale of property.

- (9) Second: Commissioner Wisehart
Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart: aye
Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:20 PM and returned to Regular Session at 1:31 PM.

- (10) Commissioner Wisehart moved to authorize Mr. Peters, legal counsel, to create an easement with the Huron River Valley Campground, if it does not create a conflict of interest.
Second: Commissioner Murray
Action: Motion passed unanimously with three affirmative votes.

Ms. Bowman-Moore informed the Board that Erie MetroParks had their surprise inspection by the Department of Agriculture checking on our certifications and protocols for spray applicators. We passed the inspection with no problems.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (11) Commissioner Wisehart moved to adjourn the meeting at 1:32 PM.
Second: Commissioner Murray
Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart: aye
Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the September 15, 2021, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date