

Minutes

November 10, 2021

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:03 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson EXCUSED
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the October 13 and 27, 2021, meetings.

Second: Commissioner Miears

Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

October Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2021-18: November Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She asked the Board if they had any questions regarding the financials. She stated that they were larger due to some year end purchases and a \$100,000 payment to the City of Vermilion for the conservation easement on the Stuchal property, gutters on the Maple Grove Center and new signage for the Discovery Trail.

Comm. Miears inquired about the @\$14,000 for a new Z-Track commercial mower. He asked if we had an equipment replacement schedule. Ms. Bowman-Moore stated that yes, we do, and we have been replacing equipment as needed. Comm. Murray inquired about some items on the disbursement journal, lots of animal replica and display purposes. Would they be used in the new center? Ms. Bowman-Moore stated that we replaced and added some new skulls and pelts for programmers to take to events and use in programming. Comm. Murray also asked about the general fund statement, stated that we are about 12% ahead of the budget. Ms. Price answered that is correct, some expenses come at the end of the year, and we are on track to come in under budget.

Commissioner Murray moved to approve Resolution 2021-18 Schedule of Payables as presented.

Second: Commissioner Miers

Action: Motion carried unanimously with two affirmative votes.

PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via email. She reported that:

-We have completed employee evaluations.

-Program numbers continue to improve.

-Have FEMP meeting last night, they are happy with the parks and what we are planning for next year.

(3) Commissioner Murray moved to acknowledge and file the Executive Director's Report as presented.

Second: Commissioner Miers

Action: Motion carried unanimously with two affirmative votes.

OLD BUSINESS

NEW BUSINESS

Approval of 2022 Capital Improvement Report

Ms. Bowman-Moore stated that this includes the bridge replacement at Milan, and they hope to get the cost reduced on that. Comm. Murray asked if there were pickleball courts in this budget for next year. Ms. Bowman-Moore stated no, and Ms. Price added that we have a 5-year strategic plan that includes capital projects and that if the Board wanted to approve any additional courts, they would have to be worked in the plan and would be several years out. Comm. Murray added that we need to keep some courts unreserved for public play. Comm. Miers added that FAPA needed to come up with a better solution, share times, staggered scheduling to prevent waiting, etc. Discussion ensued. Comm. Miers inquired about the \$30,000 estimate for fencing at the Barnyard. He thought it was quite high. Mr. Malone, Park Manager, explained that the first quote was \$25,000, they will get three and go with a lower quote. He explained that it was a nice, white vinyl fence that incorporates electricity on the inside and needs to keep all animals in, from small goats to large horses. Comm. Miers asked to keep the fence costs to a minimum. The playground replacement was questioned. Ms. Bowman-Moore explained that it was replacing a 30+ year old playground at Shelter #1, that has been previously moved and needs to be replaced.

(4) Commissioner Murray moved to approve the proposed capital improvement projects as presented, with keeping the cost at a minimum for the Barnyard Fence.

Second: Commissioner Miers

Action: Motion carried unanimously with two affirmative votes.

Approval of 2022 Equipment Replacement

Ms. Bowman-Moore explained that they would like to purchase the two larger pieces of equipment to be reimbursed by NCRCPD wetland mitigation funds. Comm. Mears asked how much money is in that fund, she replied \$1.6 million. These two pieces would be a great asset to natural resource management as well as in building and maintaining trails. Only the pickup truck for the programming department to use to pull various equipment trailers, will be coming from the general fund.

- (5) Commissioner Murray moved to approve the Equipment Replacement list as presented.
 - Second: Commissioner Mears
 - Action: Motion carried unanimously with two affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There was one new special permit to acknowledge and file this month.

- (6) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.
 - Second: Commissioner Mears
 - Action: Motion passed unanimously with two affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (7) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.
 - Second: Commissioner Mears
 - Action: Motion passed unanimously with two affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

- (8) Commissioner Murray moved to acknowledge the list of items for surplus as provided.
 - Second: Commissioner Mears
 - Action: Motion passed unanimously with two affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Purchase or sale of property, Personnel-Compensation- Executive Director.

Commissioner Murray moved to enter Executive Session to consider the following matters:
Purchase or sale of property, Personnel-Compensation- Executive Director.

- (9) Second: Commissioner Mears
 - Roll Call: Commissioner Mears: aye
 - Commissioner Murray: aye

Commissioner Wisehart: excused
Action: Motion passed unanimously with two affirmative votes.

The Park Commissioners entered Executive Session at 1:38 PM and returned to Regular Session at 1:46 PM.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (10) Commissioner Murray moved to adjourn the meeting at 1:47 PM.
 - Second: Commissioner Miears
 - Roll Call: Commissioner Miears: aye
 - Commissioner Murray: aye
 - Commissioner Wisehart excused
 - Action: Motion passed unanimously with two affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the November 10, 2021, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date