

***Minutes***

**January 12, 2022**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

**ROLL CALL**

Park Commissioners Present:           James “Don” Miears, Chairperson  
  Troy Wisehart, Vice Chairperson  
  Margaret Murray, Vice Chairperson

**APPROVAL OF MINUTES**

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the December 15, 2021.

Second:           Commissioner Miears

Action:           Motion carried unanimously with three affirmative votes.

**FINANCIAL REPORTS**

December Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-01: January Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She asked the Board if they had any questions regarding the financials. She stated that we ended the year with just over a \$5 million carryover. Ms. Price reminded the Board that next month they would start to see her report on two funds, the General and the Capital. She added that they have completed all year end reports, etc. She stated that the Schedule of Payables are smaller due to it being the end of December and purchasing had been completed. She asked if they had any questions. They did not.

Commissioner Murray moved to approve Resolution 2022-01 Schedule of Payables as presented.

Second:           Commissioner Wisehart

Action:           Motion carried unanimously with three affirmative votes.

**PUBLIC COMMENT**

None

**EXECUTIVE DIRECTOR’S REPORT**

Ms. Bowman-Moore referenced her report sent via the board packet. She added:

-She asked for discussion from the Board their thoughts about naming rights and price points for the new nature center, she gave proposed funding levels, potential donors, asked for their input on who to solicit first. A discussion ensued and Ms. Bowman-Moore stated that she would create a brochure with the information and funding levels, and present to the Board to review. Comm. Miers added that they would like to wait to have the architect’s rendering and brochure in place before beginning a marketing campaign for the new building.

-She also reported that status of the insurance coverage for the Milan warehouse building and that she had her first committee meeting scheduled for this Friday.

(3) Commissioner Murray moved to acknowledge and file the Executive Director’s Report as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

**OLD BUSINESS**

None

**NEW BUSINESS**

Ms. Bowman-Moore stated that the following resolutions, 2022-02 through 2022-05, are standard resolutions that we propose at the beginning of the year, to conduct park business. Comm. Miers suggested that the Board make one motion to approve the four resolutions, 2022-02 to 2022-05 with one vote. Comm. Murray made the motion to approve and adopt the four resolutions were seconded by Comm. Wisehart and carried by three affirmative votes. They are recorded below.

Resolution 2022-02 Dispose of Surplus Personal Property

(4) Commissioner Murray moved to approve the Resolution 2020-02 Dispose of Surplus Personal Property as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2022-03 Authorize Payments between Meetings

(5) Commissioner Murray moved to approve the Resolution 2020-03 Authorize Payments between Meetings as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2022-04 Request of Funds from the Ohio Dept. of Transportation (ODOT)

(6) Commissioner Murray moved to approve the Resolution 2020-04 Request of Funds from the Ohio Dept. of Transportation (ODOT) as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2022-05 Setting Regular & Special Meetings and establishing rules for Board mtgs.

(7) Commissioner Murray moved to approve the Resolution 2020-05 Setting Regular & Special Meetings and establishing rules for Board mtgs. as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

**INFORMATION ITEMS:**

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file) NONE

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(8) Commissioner Wisehart moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory NONE

Other (Misc. items from Board or Administration) NONE

**EXECUTIVE SESSION**

NONE

**ADJOURNMENT**

With there being no further business brought before the Park Commission,

(9) Commissioner Wisehart moved to adjourn the meeting at 1:20 PM.

Second: Commissioner Murray

Roll Call: Commissioner Miers: aye

Commissioner Murray: aye

Commissioner Wisehart aye

Action: Motion passed unanimously with three affirmative votes.

**APPROVAL OF MINUTES**

The foregoing is a true and accurate account of the January 12, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

\_\_\_\_\_  
James L. "Don" Miers, Chairperson

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Amy Bowman-Moore, Executive Director

\_\_\_\_\_  
Date