

<i>Minutes</i>	February 16, 2022
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PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the January 12, 2022.

Second: Commissioner Wisehart
Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

January Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-06: February Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She asked the Board if they had any questions regarding the financials. She stated that in January she moved \$2.5 million to the Capital Projects Fund and from now forward, any action taken in that fund will be reflected in a separate report after the General Fund financials. She stated that it was a smaller Schedule of Payables and the only real item to note was the cost sharing payment for the GIS software through Erie County.

Commissioner Wisehart moved to approve Resolution 2022-06 Schedule of Payables as presented.

Second: Commissioner Murray
Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via the board packet. She added:

-The sugar maple trees are tapped, and we will be having a Maple Sugaring Day with a pancake breakfast on March 12th.

-The approved equipment for this year has been ordered.

-Had a meeting with the Friends of Erie MetroParks (FEMP). They have scheduled their annual gathering, work nights, etc.

-There are no updates from the Village of Milan and the City of Sandusky.

-Working on a capital campaign for the new building.

-We received the employee health insurance renewal with a 4.9% increase. She asked the Board to approve the renewal of employee medical insurance with Medical Mutual.

(3) Commissioner Murray moved to approve the employee medical insurance renewal as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

-Arranging a meeting with the Erie County Commissioners. They are bidding a project to run a natural gas line to The Meadows at Osborn Park. We would like to partner with them to share in the cost and then bring natural gas all the way back to the new building. She will also explore other options such as geothermal etc.

-House Bill 51 has not been signed yet. That would allow virtual meetings through June 30th. She asked Comm. Miers if we reverted to virtual meetings, would he be comfortable doing electronic signatures again. He stated that he would.

-She and Ms. Price gave a presentation to the Council of Foundations for funding opportunities for the nature center.

-Submitted a grant to the Erie County Community Foundation for \$10,000 for a tree experience and window on wildlife.

-Architect Josh Fox gave a presentation on the new nature center. He presented a rendering and gave the concept and footprint/floorplan. He explained the style and the shape as an eagle if you were looking at it from above. He then asked the commissioners if they had any questions. A discussion ensued and then Comm. Wisehart shared that he liked the shape and concept, but was not a fan of the materials, but those can be refined later. Mr. Fox added that he would work on the true color scheme for the updated rendering that will be used for presentations. Ms. Bowman-Moore added that the next steps would be to produce a pamphlet for fundraising and sponsorships, and then bid packets.

(4) Commissioner Wisehart moved to acknowledge and file the Executive Director's Report as presented.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

OLD BUSINESS

None

NEW BUSINESS

Annual Donation Report 2021

(5) Commissioner Wisehart moved to approve the Resolution 2021 Annual Donation Report as presented.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There was one new special permit to acknowledge and file this month.

(6) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(7) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & Remove from Inventory

(8) Commissioner Murray moved to acknowledge and file Surplus Property Inventory List as provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

NONE

ADJOURNMENT

With there being no further business brought before the Park Commission,

(9) Commissioner Murray moved to adjourn the meeting at 1:55 PM.

Second: Commissioner Wisehart

Roll Call: Commissioner Miears: aye

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the February 16, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miers, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date