

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Wisehart called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miers, Chairperson EXCUSED
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the February 16, 2022.

Second: Commissioner Wisehart

Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

February Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-07: March Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. Ms. Price was excused from the meeting, and Ms. Bowman-Moore stated that Ms. Ferback, Accounting Clerk, was present to represent her, and Ms. Bowman-Moore asked the Board if they had any questions regarding the financials. Comm. Murray noted the large payment to the Ohio Parks & Recreation Association. Ms. Bowman-Moore stated that it was registration for the multiple employees that attended the annual conference in February. Ms. Ferback pointed out one larger payment of note to Josh Fox. He is the architectural firm we are working with to provide the rendering concepts for the nature center.

Commissioner Murray moved to approve Resolution 2022-07 Schedule of Payables as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with two affirmative votes.

PUBLIC COMMENT

Bob Eirons and another member of the Firelands Area Pickleball Association (FAPA) were present. Mr. Eirons asked the Board if they had come to a decision regarding adding four new pickleball courts. Discussion ensued. Mr. Eirons additionally asked if the tennis courts could have lines painted for pickleball. Discussion ensued.

Comm. Wisheart concluded by agreeing with Ms. Bowman-Moore and Comm. Murray that we do not need to spend any money for pickleball at this time. He asked that they table the discussion of the painting of the lines for now and asked to add it to the April meeting agenda.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via the board packet. She added the following:

- Discussed continuing to meet in person with the option for virtual meetings.
- We have an Easter Bunny wreath craft video that has gone viral and been viewed over 50,000 times. Our social media outreach has been exploding.
- We will be hosting the Easter Egg Trial with Vacationland Federal Credit Union again.
- The FEMP Annual Gathering will be held in April.
- The Maple Sugaring Day with a pancake breakfast by The Sandusky Lions Club was a huge success with 233 attendees. The first in person event post COVID.
- Work at the James H. McBride Arboretum has started.
- Ordered a new playground to replace the 30+ year old one at Shelter #1.
- The Community Garden Plots are available for reservations.
- Earth Day Extravaganza is planned for April.
- Staff completed Strategic Planning for the next three years, through 2025.
- In the process of interviewing and hiring seasonal staff.

(3) Commissioner Murray moved to acknowledge and file the Executive Director's Report as presented.

Second: Commissioner Wisheart

Action: Motion carried unanimously with two affirmative votes.

OLD BUSINESS

Nature Center

Ms. Bowman-Moore presented an architectural rendering of the proposed nature center. She stated that we would complete the landscaping in house. She said the project was estimated at \$2.9 million. She added that some of the features have already been sponsored, and she is working on a sponsorship package to take to local foundations and other sources. Comm. Murray asked about the window placement and alignment. Mr. Fox, the architect, stated that it is still being refined, they are aligned with the rooms on the inside, and that the corbels will be aligned as well. Discussion ensued on the façade of the building. Ms. Bowman-Moore explained the features inside the building. She added that it would cost @\$100,000 to bring a natural gas line from Hull Road to the new building. Several types of heating options were discussed for the building. Comm. Wisheart asked Ms. Bowman-Moore to investigate solar energy. She stated that she would get bids including solar energy as an alternative.

(4) Commissioner Murray moved to authorize Ms. Bowman-Moore to move forward with the nature center plans and sponsorships as discussed.

Second: Commissioner Wisehart

Action: Motion passed unanimously with two affirmative votes.

NEW BUSINESS

2022 Final Budget Approval

Ms. Price had provided the Final Budget with the General Fund and Capital Projects Fund. It included the \$2.5 million transferred to the Capital Projects Fund from the General Fund as noted. There was some confusion, and discussion ensued. It was decided to table the approval and set a special board meeting to discuss with Ms. Price and provide clarification.

(5) Commissioner Wisehart moved to table the 2022 Final Budget for clarification.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There were three new special permits to acknowledge and file this month.

(6) Commissioner Wisehart moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Murray

Action: Motion passed unanimously with two affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(7) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with two affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Possible legal action

Commissioner Wisehart moved to enter Executive Session to consider the following matters:

Possible legal action.

(8) Second: Commissioner Murray

Roll Call: Commissioner Miers: excused

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with two affirmative votes.

The Park Commissioners entered Executive Session at 2:00 PM and returned to Regular Session at 2:11 PM.

Upon re-entering regular session, Ms. Ferback approached the Board regarding the 2022 Final Budget. Ms. Ferback reviewed the budget provided by Ms. Price, explaining the point of confusion, clarifying the numbers to the Board to their satisfaction. She offered that any continued questions be addressed to Ms. Price.

2022 Final Budget Approval

- (9) Commissioner Murray moved to approve the 2022 Final Budget as presented.
 - Second: Commissioner Wisehart
 - Action: Motion passed unanimously with two affirmative votes.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (10) Commissioner Murray moved to adjourn the meeting at 2:13 PM.
 - Second: Commissioner Wisehart
 - Roll Call: Commissioner Miears: excused
Commissioner Murray: aye
Commissioner Wisehart aye
 - Action: Motion passed unanimously with two affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the March 16, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

Troy Wisehart, Acting Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date