

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio, VIA ZOOM

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the March 16, 2022, with Comm. Murray’s edits.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

March Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-08: April Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. On page one, was a payment for \$4,400 for a lift gate for one of the pickup trucks. This was a preapproved purchase from last year. On page seven, there was a second payment to Josh Fox, which will appear on the next income statement for Capital Projects. Also on page seven, there was a reimbursement to a staff member for a reasonable accommodation. If the Board had questions about this, they could be discussed in Executive Session. Comm. Miears inquired about the Josh Fox payments. Ms. Bowman-Moore explained that there have been two draws so far on his \$20,000 contract. She added that the process has begun on the nature center project. Comm. Miears inquired about the minor expenditure for Frontier. Ms. Price explained that it was for the land line at Edison Woods that is needed for the security system. Comm. Murray inquired about the expenditure for engineered wood fiber. Ms. Bowman-Moore explained that it was for the playground mulch that is needed for the playground, Discovery Trail, and exercise equipment bases.

Commissioner Wisehart moved to approve Resolution 2022-08 Schedule of Payables as presented.

Second: Commissioner Murray
Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via the board packet. She added the following:

-Social media numbers continue to trend upwards.

-Ms. Bowman-Moore inquired about the succession plan and asked the Board if they still wanted to promote the Executive Director and the Financial Administrator positions from within EMP.

EMP intends to post externally and internally in May for an entry level accounting clerk. Comm.

Wisheart stated that he wanted to see the plan followed. Comm. Murray added that she is in favor of the plan. She added that they are having some hiring issues in their own firm and need to allow the additional time for selection and training newly hired people. Comm. Miers concluded that he sees no changes to the original agreement, and all are on the same page.

-Ms. Bowman-Moore explained the name of the giving campaign for the nature center.

-Comm. Miers had a question about the siding. Discussion ensued and when they get to the bidding process of the nature center, she will be able to request costing for alternate siding.

(3) Commissioner Wisheart moved to acknowledge and file the Executive Director's Report as presented.

Second: Commissioner Murray
Action: Motion carried unanimously with three affirmative votes.

OLD BUSINESS

Pickleball- discussion on painting Court 1 (tennis court) for pickleball use

Comm. Wisheart had tabled the discussion from the March meeting. Comm. Miers stated that Bob Eirons of Firelands Area Pickleball Association called him and offered to permanently paint pickleball lines on the tennis court. Discussion ensued as to the last time they painted the lines; they damaged the court and Erie MetroParks had to incur the cost to resurface the court. Comm. Miers stated that he is not in favor of spending more money on pickleball courts, but if FAPA wanted to pay for the painting. Comm. Wisheart agreed and another discussion ensued.

(4) Commissioner Wisheart moved to ask Bob Eirons to get a professional estimate on the painting of the tennis court for pickleball, guaranteeing that the lines do not interfere with tennis play, and that FAPA incurs all costs. Mr. Eirons is then to bring the estimate to the Board for a vote.

Second: Commissioner Miers
Action: Motion passed with two affirmative votes.
Commissioner Miers aye
Commissioner Wisheart aye
Commissioner Murray nay

Mr. Peters, legal counsel, reported that they had resolved the issue with the lease for the Jenkins Warehouse in Milan. Milan is requesting that Erie MetroParks only need to carry liability insurance on the building. He will bring an updated copy to Comm. Miers for a signature.

NEW BUSINESS

Resolution 2022-09 PEP Insurance Renewal

Ms. Bowman-Moore stated that we had received the 2022/23 renewal with a cost of \$57,437 which is a 15% increase. She recommended that we increase the deductible from \$5,000 to \$10,000. This will incur a renewal of \$52,589 with is only a 5% increase.

(5) Commissioner Wisheart moved to approve Resolution 2022-09 PEP Insurance Renewal payment with Ms. Bowman-Moore’s recommendation to increase the deductible to \$10,000.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There were three new special permits to acknowledge and file this month.

(6) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Wisheart

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(7) Commissioner Wisheart moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Possible legal action, personnel matters.

Commissioner Murray moved to enter Executive Session to consider the following matters: personnel matters.

(8) Second: Commissioner Wisheart

Roll Call: Commissioner Miers: aye

Commissioner Murray: aye

Commissioner Wisheart: aye

Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 2:20 PM and returned to Regular Session at 2:27 PM.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (9) Commissioner Wisehart moved to adjourn the meeting at 2:28 PM.
 - Second: Commissioner Murray
 - Roll Call: Commissioner Miears: aye
Commissioner Murray: aye
Commissioner Wisehart aye
 - Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the April 13, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date