

***Minutes***

**June 15, 2022**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio, VIA ZOOM

**ROLL CALL**

Park Commissioners Present:           James “Don” Miears, Chairperson  
  Troy Wisehart, Vice Chairperson  
  Margaret Murray, Vice Chairperson

**APPROVAL OF MINUTES**

(1) Commissioner Murray moved to waive the reading and approve the draft minutes of the May 11, 2022 meeting and the Special Meeting minutes of May 22, 2022.

Second:           Commissioner Wisehart

Action:           Motion carried unanimously with three affirmative votes.

**FINANCIAL REPORTS**

May Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-11: June Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. On page 6, she wanted to mention that the payment to Joseph Yoder for \$5,751 was for the installation of the new roof on the Deering Terrace on the Huron River Path MetroPark. Ms. Bowman-Moore added that Darryl and Joyce Deering donated approximately \$6,000 to fund the roofing part of the project.

Ms. Price added that she had been keeping an eye on the budget due to inflation, especially for areas such as fuel, utilities, etc. She stated that it is possible at the end of the year, that we may need to increase some of the line items amounts. A discussion ensued on the price of fuel rising.

Commissioner Wisehart moved to approve Resolution 2022-11 Schedule of Payables as presented.

Second:           Commissioner Murray

Action:           Motion carried unanimously with three affirmative votes.

**PUBLIC COMMENT**

Mr. Tony Mericle was in attendance as a representative for Firelands Area Pickleball Association. (FAPA) He reported that Mr. Eirons had stepped down as the president and a board member of FAPA, and as the vice-president, Mr. Mericle stepped into the president role.

**EXECUTIVE DIRECTOR’S REPORT**

Ms. Bowman-Moore referenced her report sent via the board packet. She added the following:

- This would be the last allowed zoom meeting July’s meeting will be back in person.
- The panel interviewed the short list of design-build firms and came to a consensus on a preferred group.
- She attended the Erie County township trustees meeting, and discussed the new nature center, the trustees were all impressed and liked the design.
- The shelter #1 playground has been installed, it still needs the groundwork, and surfacing done to complete it.
- Nature camps are in full swing.
- The Milan Towpath Bridge structural work has been completed, staff will now work to resurface the deck of the bridge, then reopen.
- Today at Foxborough Park in Sandusky was the inaugural trip of the EMP NOW (Nature on Wheels) program. We are paired up with the City of Sandusky Recreation Department’s summer park program sites. They are also partnering with OHgo for programming as well.
- The Nature Center project will be receiving \$175,000 in funding from the state budget, and \$205,905 received so far.

Commissioner Murray moved to approve the Executive Director’s Report as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

**OLD BUSINESS**

Tennis Court Update

Ms. Bowman-Moore updated the Board that she had met with Mr. Jeff Gearhart of Sportsmaster (a division of Thorworks in Sandusky) for quotes on fixing, resurfacing, and painting the tennis court. She asked for various scenarios from fixing the cracks (\$5 per linear foot) to the fixing, resurfacing, and painting of the courts (\$10,500). She stated that she has just received the email with the courts a short time before the meeting and forwarded to the Board and Mr. Mericle, but no one really had time to look over. Mr. Mericle stated that he needed the quotes to present to their insurance company, and now that he has them, he will talk to their company.

Comm. Wisehart stated that FAPA was responsible for putting the court back to the way it was before. Ms. Bowman-Moore added that they have met with the subcommittee, and they have been very nice to work with. Comm. Murray recommended they proceed by asking Mr. Mericle to take the quotes to their insurance company and see what they will cover. Discussion ensued and Comm. Miers asked to see the estimates, broken down into individual items.

(4) Commissioner Wisehart moved to take quotes to FAPA’s insurance company and keep working to find a resolution to the issue.

Second: Commissioner Murray  
Action: Motion carried unanimously with three affirmative votes.

## **NEW BUSINESS**

### Resolution 2022-12: Approval of Design-Build Firm Selection

Ms. Bowman-Moore asked the Board to approve the selection of the design-build team of Turner Construction and Thomas Porter Architects. They received the highest score from an interview panel of five. Discussion ensued on their qualifications, why they scored the highest, what services they can add to the project, etc. Ms. Bowman-Moore stated that after the Board approves the selection, she will meet with the criteria architect and Turner Construction and the team and get the project moving forward. She also added that she and Mr. Peters, legal counsel, were working with Erie County on an easement issue for the new gas line for the nature center.

(5) Commissioner Wisheart approved the selection of the design-build team, Turner Construction and Thomas Porter Architects.

Second: Commissioner Murray  
Action: Motion carried unanimously with three affirmative votes.

## **INFORMATION ITEMS:**

### Travel & Training Summary (acknowledge and file)

There was a Travel & Training Summary prepared this week for approval. Mike Hensley, Program Manager, was asked to present at the NRPA National Parks & Recreation Association Conference in Phoenix, Arizona about how to reach your communities and will be presenting on our EMP NOW program.

(6) Commissioner Wisheart moved to acknowledge and file the Travel & Training Summary as provided.

Second: Commissioner Murray  
Action: Motion passed unanimously with three affirmative votes.

### Special Permit Summary (acknowledge and file)

There were three new special permits to acknowledge and file this month.

(7) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Wisheart  
Action: Motion passed unanimously with three affirmative votes.

### Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(8) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisheart  
Action: Motion passed unanimously with three affirmative votes.

### Other (Misc. items from Board or Administration) NONE

**EXECUTIVE SESSION**

Possible legal action.

Commissioner Murray moved to enter Executive Session to consider the following matters:  
Possible legal action.

- (9) Second: Commissioner Wisehart
- Roll Call: Commissioner Miears: aye
- Commissioner Murray: aye
- Commissioner Wisehart: aye
- Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:40 PM and returned to Regular Session at 1:50 PM.

**ADJOURNMENT**

With there being no further business brought before the Park Commission,

- (10) Commissioner Wisehart moved to adjourn the meeting at 1:51 PM.
- Second: Commissioner Murray
- Roll Call: Commissioner Miears: aye
- Commissioner Murray: aye
- Commissioner Wisehart: aye
- Action: Motion passed unanimously with three affirmative votes.

**APPROVAL OF MINUTES**

The foregoing is a true and accurate account of the June 15, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

\_\_\_\_\_  
James L. "Don" Miears, Chairperson

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Amy Bowman-Moore, Executive Director

\_\_\_\_\_  
Date