

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisheart, Vice Chairperson
 Margaret Murray, Vice Chairperson (EXCUSED)

APPROVAL OF MINUTES

(1) Commissioner Wisheart moved to waive the reading and approve the draft minutes of the June 15, 2022, meeting.

Second: Commissioner Miears

Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

June Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2022-13: July Schedule of Payables

Ms. Price distributed copies of the Schedule of Payables via email. She stated that it was a larger payable due to a few large payments. On page 5, she wanted to mention that the payment to Murphy Tractor & Equipment was for the new John Deere 333G Compact Tractor with the mulching head (FECON) for \$118,852.48. That will be reimbursed from NCRCPD, and she has already submitted for reimbursement. On page 6, to Geostabilization International, LLC was for the rehab and reinforcement of the existing timber abutments at the Milan Towpath Bridge for \$82,697.50. Our staff will re-deck the bridge to complete the project. She also noted several purchases for the ongoing nature camps, and on page 7, she noted the herbicide invasive spraying for \$2,497.50 at the Barnes Extension.

Comm. Miears inquired about the payment to Izone Imaging for \$3313.45. Ms. Price explained that it was for the replacement and updating of 19 signs on the Adventure Walkway at Edison Woods MetroPark, originally completed by the Friends of Erie MetroParks. He also asked about the payment of \$1,025 to Joshua Fox- criteria architect. Ms. Price explained that he had his fees

broken down into monthly payments per his contract. Comm. Wisheart asked about the large credit of \$8,032.32 on page 2, Ms. Price explained that was the payment to Fifth Third Bank for our credit card charges/purchases for the month. Comm. Miears asked Ms. Price for a comparison for legal fees presently vs in prior years. Ms. Bowman-Moore stated that she had that information and would forward to the board.

Commissioner Wisheart moved to approve Resolution 2022-13 Schedule of Payables as presented.

Second: Commissioner Miears

Action: Motion carried unanimously with two affirmative votes.

PUBLIC COMMENT

No public was in attendance.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via the board packet. She added the following:

-Contracted with gentleman to mow Putnam Marsh (middle area) to remove the dense patch of invasive water milfoil from the area. We are also going to chemically treat the coastline and Plum brook area by the cottage.

-The Barnyard fence project has been completed.

-Jim Peters, Legal Counsel, is reviewing the contacts with the Design Build Firm.

-Ms. Bowman-Moore, Ms. Price, and Mr. Malone will be attending biweekly meetings with the design team going forward.

(3) Commissioner Wisheart moved to approve the Executive Director's Report as presented.

Second: Commissioner Miears

Action: Motion carried unanimously with two affirmative votes.

OLD BUSINESS

Tennis Court Update

Ms. Bowman-Moore updated the Board that she had been working with the court resurfacing company and Mr. Mericle from Firelands Area Pickleball Association. (FAPA). She stated that Erie MetroParks should pay the \$1,875 to fill the cracks and then FAPA or their insurance company should pay for the resurfacing and painting, as the salesman told her the court needed to be resurfaced, then repainted to properly fix the court. He said you cannot just paint over the badly painted areas as that will create an uneven surface and lead to other issues. Discussion ensued.

Ms. Bowman-Moore asked the Board to allow her to talk with the FAPA insurance representative about FAPA paying their share of the court costs. The FAPA insurance company only wants to pay for 40% of the \$8,649 to resurface and paint. But it is due to the work of their "professional" that caused the issues and now the whole surface needs to be done to make it playable. The Commissioners gave her permission. Comm. Wisheart stated that this is an issue between FAPA and their insurance and that they are responsible for paying for all the resurfacing and painting. Comm. Miears agreed.

NEW BUSINESS

Approval of Easement with Columbia Gas for line to new nature center.

Ms. Bowman-Moore asked the Board to approve and authorize her to complete the easement with Columbia Gas for the new gas line to connect to the new nature center as previously discussed. They agreed.

(4) Commissioner Wisheart moved to authorize Ms. Bowman-Moore to complete the easement with Columbia Gas as presented.

Second: Commissioner Miers

Action: Motion carried unanimously with two affirmative votes.

Approval of Preliminary Budget

Ms. Price asked the Board to approve the 2023 Preliminary Budget that was presented. She added that she included a cover sheet answering some questions that she anticipated that they might have. She stated that this preliminary budget is required by the State of Ohio. We will present a 2023 Final Budget to be passed in early 2023. She added that it includes the new Capital Projects Fund for the nature center.

Comm. Miers inquired as to why the line for other expenses went from @\$771,000 to over \$4,000,000. Was that the result of the new nature center? Ms. Price stated that it was.

Ms. Bowman-Moore updated the Board that we have received \$180,000 pledged to the nature center in donations, as of today. She gave them a copy of the giving campaign literature that she is using to gather donations.

(5) Commissioner Wisheart moved to approve the 2023 Preliminary Budget as presented.

Second: Commissioner Miers

Action: Motion carried unanimously with two affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) NONE

Special Permit Summary (acknowledge and file)

There were three new special permits to acknowledge and file this month.

(6) Commissioner Wisheart moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(7) Commissioner Wisheart moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Miers

Action: Motion passed unanimously with two affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

None

ADJOURNMENT

With there being no further business brought before the Park Commission,

(8) Commissioner Wisehart moved to adjourn the meeting at 1:27 PM.

Second: Commissioner Miears

Roll Call: Commissioner Miears: aye

Commissioner Murray: excused

Commissioner Wisehart aye

Action: Motion passed unanimously with two affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the July 13, 2022, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miears, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date