

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:00 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Wisehart moved to waive the reading and approve the draft minutes of the December 14, 2022, meeting.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

December Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission had received copies of these reports.

(2) Resolution 2023-01: January Schedule of Payables

Ms. Ferback distributed copies of the Schedule of Payables via email. She noted that the ending cash balance was \$5,455,191.42. That was also the carryover. She asked the Board if they had any questions. Comm. Miears inquired about the big payout- was that to the builder of the nature center. Ms. Bowman-Moore explained that it was, it was part of the \$3.66 million estimate. She explained that payment was to release them to start construction documents, to start bidding out to sub-contractors, etc. which should bring the cost down some. Jim Peters, legal counsel, asked if that payment was inclusive of the \$3.66 million, Ms. Bowman-Moore stated yes, all payments will be inclusive of that. Comm. Murray inquired about the donations on the Capital Project Report, does that reflect just the actual donations or including the pledged, as in the Director’s Report it is much higher. Ms. Ferback explained that the report only reflects the actual received donations.

Commissioner Murray moved to approve Resolution 2023-01 Schedule of Payables as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

None wishing to speak at that time.

EXECUTIVE DIRECTOR'S REPORT

Ms. Bowman-Moore referenced her report sent via email. She added the following:

-She distributed to the Board renderings of phase 3 revisions to the nature center and explained the changes. Most important were changing the building from a two story on the front to one story, thus changing from needing a steel structure, to wood for a significant savings, and thus enclosing the back patio corners on ends of building to provide the needed storage that was lost from the second story.

-She and Ms. Price had a meeting with Firelands Area Pickleball Association (FAPA) members, Lynn LaFene and Jayme Crisone, who were also at this Board meeting, to discuss and agree to terms for the special permit and FAPA use of the courts for 2023. It was agreed that court #8 would be left as a non-reserved court for open play during the FAPA reservations of Monday-Friday 8am to 12 noon. FAPA can use the court if no one else is using, and if public arrives and wants to play, they will vacate the court for them. FAPA wanted to keep the reservations, to preserve the structure and organization of play. They will be working with Ms. Price and Mr. Loughlin to create the rules and signage for court #8.

-The Village of Milan would like to take ownership of the Jenkins Warehouse from EMP. She stated she sent the information to J. Peters, our legal counsel. She checked with other park districts, who have transferred-land to other municipalities. The transfer would need approval by the Probate Court judge. EMP would do a quit claim deed and record restrictions that the parcel always remains a public area and that the public can use the parking to access the Milan Towpath MetroPark. Comm. Miers stated that he would like Milan to pay survey costs, and any attorney fees, etc., associated with the transaction. Comm. Murray agreed. Mr. Peters said that we needed to review the documents and make sure that we are not violating any agreements from when Erie MetroParks purchased the property. Ms. Bowman-Moore also showed the Board the letter from the structural engineer that they requested in the last meeting.

-Ms. Bowman-Moore explained the background of the maintenance agreement with Perkins Township for Pelton Park and how the Township is now in the position to resume the maintenance of the park. Per the agreement, they had sent us a notice, 120 days in advance, and Ms. Bowman-Moore asked if we could forgo waiting the formality and cease the maintenance agreement with Perkins Township now. The Board agreed. Ms. Bowman-Moore will send a letter to inform Perkins Township they may forego the waiting period if they choose.

(3) Commissioner Wisheart moved to not wait the 120 days and terminate the Maintenance Agreement with Perkins Township for Pelton Park.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

-Gary Steinen (son of Gil Steinen) had a meeting with Ms. Bowman-Moore and would like to donate six acres of land next to the Bicentennial Barn. Discussion ensued.

(4) Commissioner Murray moved to allow Amy Bowman-Moore, Executive Director, to move forward with the donation of land from Gary Steinen and act as an agent for the park district, upon completing a background check of the property for any restrictions prior to transfer.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

-Ms. Bowman-Moore added that she would have to ask the probate judges for permission to transfer the Jenkins Warehouse property to Milan.

(5) Commissioner Murray moved to approve the Executive Director's Report as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

OLD BUSINESS

A. Jenkins Warehouse update

This was discussed under the Director's Report.

NEW BUSINESS

A. Perkins Township- Pelton Park management

This was discussed under the Director's Report.

Ms. Bowman-Moore stated that the following resolutions, 2023-02 through 2023-05, are standard resolutions that we propose at the beginning of the year, to conduct park business. Comm. Miars suggested that the Board make one motion to approve the four resolutions, 2023-02 to 2025-05 with one vote. Comm. Murray made the motion to approve and adopt the four resolutions were seconded by Comm. Wisehart and carried by three affirmative votes. They are recorded below.

Resolution 2023-02 Dispose of Surplus Personal Property

(6) Commissioner Murray moved to approve the Resolution 2023-02 Dispose of Surplus Personal Property as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2023-03 Authorize Payments between Meetings

(7) Commissioner Murray moved to approve the Resolution 2023-03 Authorize Payments between Meetings as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2023-04 Request of Funds from the Ohio Dept. of Transportation (ODOT)

(8) Commissioner Murray moved to approve the Resolution 2023-04 Request of Funds from the Ohio Dept. of Transportation (ODOT) as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Resolution 2023-05 Setting Regular & Special Meetings and establishing rules for Board mtgs.

(9) Commissioner Murray moved to approve the Resolution 2023-05 Setting Regular & Special Meetings and establishing rules for Board mtgs. as presented.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary (acknowledge and file) (None)

Special Permit Summary (acknowledge and file)

There was one new special permit to acknowledge and file this month.

(10) Commissioner Wisehart moved to acknowledge and file the Special Permit Summary provided.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Bowman-Moore asked the board to acknowledge and file the Credit Card Summary.

(11) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & remove from inventory (None)

Other (Misc. items from Board or Administration)

EXECUTIVE SESSION

None

ADJOURNMENT

With there being no further business brought before the Park Commission,

(12) Commissioner Wisehart moved to adjourn the meeting at 1:32 PM.

Second: Commissioner Murray

Roll Call: Commissioner Miears: aye

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the January 11, 2023, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miers, Chairperson

Date

ATTEST:

Amy Bowman-Moore, Executive Director

Date