



SATURDAY APRIL 20, 2024
OSBORN METROPARK
11AM-3PM

REQUIREMENTS FOR VENDORS

PLEASE READ CAREFULLY

1. The purpose of Earth Day Extravaganza is to promote environmentally friendly products, organizations, and demonstrations.
2. Incorporation of demonstrations and/or hands-on experiences for the event visitors are encouraged.
3. No more than two exhibits may feature the same art, craft, skill or food.
4. Selections are made on a first-come, first-served basis. Apply as soon as you can, to secure your spot.
5. Applications are reviewed and approved by Earth Day Extravaganza Committee.
6. This Event is held OUTDOORS, during inclement weather participants will be asked to remain on location (unless the event is officially canceled). Please bring the appropriate equipment to protect your exhibit from the elements.
7. The applicant assumes full responsibility for exhibit and contents.
8. All groups selling food must contact the Erie County Health Department (419-626-5623) and obtain permits as required.
9. Earth Day Committee is not responsible for any food vendor's failure to comply with health regulations.
10. Adequate amounts of food should be on hand in order to remain open during the entire event.
11. Actual cooking must take place in your own tent or booth space. Food is not to be prepared or cooked inside any Erie MetroParks tent, shelter or building.
12. **No STYROFOAM, please use paper.**

***** All vendors are responsible for their own tables, chairs and tents. *****

APPLICATIONS DUE APRIL 5, 2024

For questions or additional information, please contact:

Kippie Loughlin
Marketing & IT Coordinator
419-625-7783 x.240
kloughlin@eriemetroparks.org



PARTICIPANT APPLICATION

APPLICATIONS DUE APRIL 5, 2024

PARTICIPANT INFORMATION

Organization/Business/Group Name: _____

Contact Name: _____ Phone: _____

Mailing Address: _____

Website: _____ E-mail Address: _____

Please explain what you'll bring to the event. Describe your booth, activity, full menu, or items for sale. Please be as specific as possible.

NON PROFIT & INFORMATIONAL GROUPS

No Charge

10' x 10'

10' x 20'

110 V ELECTRIC

WATER

*Exhibitor must supply their own tent, tables, chairs, water hoses, and electric cords.

FOOD & RETAIL VENDOR SPACE

10' x 10' = \$30

10' x 20' = \$40

110 V Electric = \$10

220 V Electric = \$20

WATER

*Exhibitor must supply their own tent, tables, chairs, water hoses, and electrical cords. **NO STYROFOAM!**

Please use paper products.

- All spaces are on a grassy area, unless requested and approved in advance.
- Vehicles must be moved out of the event area by 10:30am.
- Fees must be paid prior to the event. All vendors must complete an application by April 5, 2024.

ACKNOWLEDGEMENTS & WAIVER

I understand that the final selection of all participants will be made by the Earth Day Committee, and I agree to abide by that decision. I agree to indemnify and hold harmless Erie MetroParks and all other sponsors and partners of the event, their employees, volunteers and agents from all claims of loss or damage which may result from use of MetroParks' facilities or participation. I understand that event organizers cannot guarantee the financial success of my participation.

Signature of Applicant _____ Date _____

SEND APPLICATION & PAYMENT TO:

kloughlin@eriemetroparks.org

OR

Erie MetroParks
3910 Perkins Ave
Huron, Ohio 44839

MAKE CHECKS PAYABLE TO:

Erie MetroParks

Amount Enclosed \$ _____

OFFICE USE ONLY

APPROVED

DECLINED

DECISION SENT

BOOTH # _____