

Minutes

October 16, 2024

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Miears called the meeting to order at 1:01 PM in the Commission Room of the Maple Grove Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miears, Chairperson
 Troy Wisehart, Vice Chairperson
 Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading of and approve the draft minutes of the September 11, 2024, meeting, with the amendment on page 2.

Second: Commissioner Wisehart

Action: Motion carried unanimously with three affirmative votes.

FINANCIAL REPORTS

September Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission have received copies of these reports.

(2) Resolution 2024-16: October Schedule of Payables

Ms. Ferback distributed copies of the Schedule of Payables and the sheet for the Capital Projects Fund Budget & Year to Date Expenses Report via email. She asked the board if they had any questions. Comm. Miears noticed some of the expenses for the Osborn Fall Fest and stated that he would like to see the total cost for the event, including the expenses, income, and sponsorships. Ms. Price explained that we usually have less revenue than expenses as we try to have most of the activities as free and we look at the event as a give back to the community. Ms. Ferback stated that she would gather that information and would send it to the commissioners after the meeting. Comm. Miears also inquired about the payment to Turner Construction for \$263,904.06 and asked how much there is left to pay them. Ms. Ferback explained that after that payment, only one final payment remains. Ms. Price estimated \$150,000 left to finish payment to them for the nature center. Comm. Wisehart inquired if the \$150.00 payment on page 9 to the Glass Guys for the turtle pond was reflected in the Capital Projects Fund for the new nature center. Ms. Ferback responded it was and noted the account id reflected correctly.

Commissioner Wisehart moved to approve Resolution 2024-16 Schedule of Payables as presented.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Ms. Price referred to her report sent via email. Ms. Price noted a few items:

-The Greater Sandusky Partnership and the Smith Group utilize software that collects cellphone data to estimate the attendance number for the Osborn Fall Fest and grand opening of the nature center. Ms. Price reported almost 4,000 visitors with the exclusion of small children. She added that the event was a great success.

-She noted to Comm. Miers, in response to his inquiry at the last meeting, that there is a balance of approximately \$1.2 million dollars in the NCRCPD fund.

-Staff launched a community engagement survey this month, via Survey Monkey. In the first six days, 214 responses were received. There will be comment cards in the nature center as well.

-She met with the City of Sandusky's Chief Planner, Arin Blair. She offered to assist us in assembling the information from the surveys.

-She met with a coach from Birmingham that would like to revitalize the ball fields into playing condition and is willing to collaborate and help with the fields. EMP will commit to a porta john rental, some field work, and up to \$3,000 in materials.

-She met with Jayme Crisone and a representative from Site Technologies about surfacing on the pickleball/ tennis courts. The representative explained a newer technology called "Right Way membrane," which could be adhered to the surface, has a one-two year product guarantee, and could extend the life of the courts by six to seven years. Discussion ensued and Ms. Price stated that Ms. Crisone will likely attend the next board meeting to discuss options.

-Comm. Murray inquired if Ms. Price reached out to Back to the Wild to see what their long-term plans were and if they wanted EMP involved in them. Ms. Price explained that she had not yet but would reach out to her soon.

(3) Commissioner Wisheart moved to approve the Director's Report as presented.

Second: Commissioner Murray

Action: Motion carried unanimously with three affirmative votes.

OLD BUSINESS

A. ODOT Update- Jim Peters

-Ms. Price spoke on Mr. Peters behalf. There are no new updates on the ODOT project on U.S. 6 at this time. She added that Mr. Peters father had passed away, and he had been out of the office. He is due to return full-time next week and will be assisting Ms. Price with some projects.

NEW BUSINESS

There was no new business for this meeting.

INFORMATION ITEMS:

Travel & Training Summary NONE

Special Permit Summary (acknowledge and file)

There were no new special permits to acknowledge and file this month.

Credit Card Summary (acknowledge and file)

Ms. Price asked the board to acknowledge and file the Credit Card Summary as presented.

(4) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.

Second: Commissioner Wisehart

Action: Motion passed unanimously with three affirmative votes.

Disposal of Surplus Personal Property & removal from inventory NONE

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Commissioner Wisehart moved to enter Executive Session to consider the following matters: The purchase of property for public purposes.

(5) Second: Commissioner Murray

Roll Call: Commissioner Mears: aye

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with three affirmative votes.

The Park Commissioners entered Executive Session at 1:35 PM and returned to Regular Session at 1:57 PM.

(6) Commissioner Wisehart authorized Ms. Price, Executive Director, and Mr. Peters, legal counsel, to draft a Memorandum of Understanding with The Nature Conservancy, pending Board approval of the document.

Second: Commissioner Murray

Action: Motion passed unanimously with three affirmative votes.

ADJOURNMENT

With there being no further business brought before the Park Commission,

(7) Commissioner Wisehart moved to adjourn the meeting at 1:59 PM.

Second: Commissioner Murray

Roll Call: Commissioner Mears: aye

Commissioner Murray: aye

Commissioner Wisehart: aye

Action: Motion passed unanimously with three affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the October 16, 2024, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

James L. "Don" Miers, Chairperson

Date

ATTEST:

Melissa Price, Executive Director

Date