

Minutes

Thursday, March 20, 2025

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Commissioner Wisehart called the meeting to order at 1:00 PM in the Margaret M. Murray Conference Room, Roger Johnson Nature Center, Osborn MetroPark, Huron, Ohio.

ROLL CALL

Park Commissioners Present: James “Don” Miers, Chairperson *excused*
Troy Wisehart, Vice Chairperson
Margaret Murray, Vice Chairperson

APPROVAL OF MINUTES

(1) Commissioner Murray moved to waive the reading of and approve the draft minutes of the February 19, 2025, meeting.

Second: Commissioner Wisehart

Action: Motion carried unanimously with two affirmative votes.

FINANCIAL REPORTS

February Fund Activity Summary, Citizens Bank Checking Account Reconciliation, Citizens Bank MMIA Reconciliation:

Members of the Park Commission have received copies of these reports.

(A.) Resolution 2025-07: March Schedule of Payables

Ms. Ferback distributed copies of the Schedule of Payables and the Capital Projects Fund Budget & Year-to-Date Expenses Report via email. She asked the board if they had any questions. They did not.

(2) Commissioner Murray moved to approve Resolution 2025-07 Schedule of Payables as presented.

Second: Commissioner Wisehart

Action: Motion carried unanimously with two affirmative votes.

PUBLIC COMMENT

None

DIRECTOR’S REPORT

Ms. Price sent her report via email in the board packet. Ms. Price added the following:
-She explained that she thought that Erie MetroParks was going through a growth spurt. She highlighted that Katie’s Science Saturday had over 130 attendees. The Planet Parade at the

Castalia Quarry had over 800 attendees for this once-a-decade event. She also mentioned that attendance is steadily increasing in the nature center.

-She explained that she would like to present the Strategic Plan at the April Board meeting when Don returns, and Comm. Wisehart asked her to add to the agenda and allot 15 minutes for her presentation.

- (3) Commissioner Murray moved to approve the Director's Report as presented.
Second: Commissioner Wisehart
Action: Motion carried unanimously with two affirmative votes

OLD BUSINESS

None

NEW BUSINESS

A. Annual Donation Report

Ms. Ferback explained that this is a standard, annual requirement for all the donations accepted by Erie MetroParks is 2024. This report will be filed with the probate court.

- (4) Commissioner Murray moved to acknowledge and file the 2024 Annual Donation Report.
Second: Commissioner Wisehart
Action: Motion carried with two affirmative votes.

INFORMATION ITEMS:

Travel & Training Summary NONE

Special Permit Summary (acknowledge and file)

There were four new special permits to acknowledge and file this month.

- (5) Commissioner Murray moved to acknowledge and file the Special Permit Summary provided.
Second: Commissioner Wisehart
Action: Motion passed unanimously with two affirmative votes.

Credit Card Summary (acknowledge and file)

Ms. Price asked the board to acknowledge and file the Credit Card Summary as presented.

- (6) Commissioner Murray moved to acknowledge and file the Credit Card Summary provided.
Second: Commissioner Wisehart
Action: Motion passed unanimously with two affirmative votes.

Disposal of Surplus Personal Property & removal from inventory

- (7) Commissioner Murray moved to approve the Disposal of Surplus Property & and removal from inventory, as provided.
Second: Commissioner Wisehart
Action: Motion passed unanimously with two affirmative votes.

Other (Misc. items from Board or Administration) NONE

EXECUTIVE SESSION

Commissioner Murray moved to enter Executive Session to consider the following matters: The purchase of property for public purposes.

- (8) Second: Commissioner Wisehart
- Roll Call: Commissioner Miears: excused
- Commissioner Murray: aye
- Commissioner Wisehart: aye
- Action: Motion passed unanimously with two affirmative votes.

The Park Commissioners entered Executive Session at 1:08PM and returned to Regular Session at 1:27 PM.

ADJOURNMENT

With there being no further business brought before the Park Commission,

- (9) Commissioner Murray moved to adjourn the meeting at 1:28 PM.
- Second: Commissioner Wisehart
- Roll Call: Commissioner Miears: excused
- Commissioner Murray: aye
- Commissioner Wisehart: aye
- Action: Motion passed unanimously with two affirmative votes.

APPROVAL OF MINUTES

The foregoing is a true and accurate account of the March 20, 2025, meeting of the Park Commission and has been formally adopted by the Commissioners as such and shall be placed in and become part of the official Proceedings of the Board of Park Commissioners.

APPROVED:

Troy Wisehart, Acting Chairperson

Date

ATTEST:

Melissa Price, Executive Director

Date