ERIE METROPARKS

OSBORN FALL FEST

SATURDAY September 19, 2026
OSBORN METROPARK
11AM-5PM

REQUIREMENTS FOR VENDORS

PLEASE READ CAREFULLY

1. The purpose of the Osborn Fall Fest Community Event is to promote Erie County's history and natural resources while celebrating our community and the autumnal equinox. Your booth/exhibit should reflect this theme.
2. No more than two vendors may feature the same art, craft, skill or food; Applications are reviewed and approved by Erie MetroParks staff. EMP reserves the right to accept and deny vendor spaces.
3. During inclement weather participants will be asked to remain on location (unless the festival is officially canceled). Please bring the appropriate equipment to protect your exhibit from the elements.
4. No political information may be given out.
5. You must move your vehicle to the vendor parking lot by **10:00 a.m**.
6. No vehicles are permitted inside festival grounds between **10:00 a.m. – 5:00 p.m.**
7. The applicant assumes full responsibility for exhibit and contents.
8. All groups selling food must contact: Erie County Health Department (419-626-5623) & obtain required permits. Erie MetroParks is not responsible for any food vendor's failure to comply with health regulations.
9. Adequate amounts of food should be on hand in order to **remain open during the entire festival**.
10. Actual cooking of food is not permitted inside any Erie MetroParks tent, shelter or building.
11. The vendor is responsible for all sales taxes.

***** All vendors are responsible for their own tables, chairs and tents. *****

APPLICATIONS DUE AUGUST 17, 2026

For questions or additional information, please contact:
Katie Burnsworth
419-625-7783 ext. 237
kburnsworth@eriemetroparks.org

ERIE METROPARKS EST. 1968

PARTICIPANT APPLICATION

APPLICATIONS DUE AUGUST 17, 2026

PARTICIPANT INFORMATION

Organization/Business/Group Name: _____

Contact Name: _____ Phone: _____

Mailing Address: _____

Website: _____ E-mail Address: _____

Please explain what you'll bring to the event. Describe your booth, activity, full menu, or items for sale. Please be as specific as possible.

_____

_____

_____

_____

NON PROFIT & INFORMATIONAL GROUPS

No Charge

☐ 10' x 10'

☐ 10' x 20'

*Exhibitor must supply their own tent, tables, & chairs.

FOOD & RETAIL VENDOR SPACE

☐ 10' x 10' = $30

☐ 10' x 20' = $40

*Exhibitor must supply their own tent, tables, & chairs.

NO STYROFOAM!

Please use paper products.

- **Please be sure to bring weights to secure your booth/tent in case of inclement weather.**
- **Vehicles MUST be moved out of the event area by 10:00am.**
- **Fees must be paid prior to the event. All vendors must complete and submit an application by August 17, 2026.**

ACKNOWLEDGEMENTS & WAIVER

I understand that the final selection of all participants will be made by the Earth Day Committee, and I agree to abide by that decision. I agree to indemnify and hold harmless Erie MetroParks and all other sponsors and partners of the event, their employees, volunteers and agents from all claims of loss or damage which may result from use of MetroParks' facilities or participation. I understand that event organizers cannot guarantee the financial success of my participation.

Signature of Applicant _____ **Date** _____

SEND APPLICATION TO:

kburnsworth@eriemetroparks.org

OR

Erie MetroParks
Attn: Events
3910 Perkins Ave
Huron, Ohio 44839

WE ACCEPT CHECKS AND CASH. You may mail payment with application or drop it off at the Roger Johnson Nature Center.

MAKE CHECKS PAYABLE TO:

Erie MetroParks

Amount Enclosed $ _____

OFFICE USE ONLY

☐ **APPROVED**

☐ **DECLINED**

☐ **DECISION SENT**

BOOTH # _____